



NOTICE AND AGENDA

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday, June 16, 2015

4:00 PM

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

- 1. Minutes of the May 19, 2015 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services May 2015 Report (attached)**
- 4. Summary of May 2015 Air Traffic Movements (attached)**
- 5. Summary of May 2015 Airport Revenues (attached)**
- 6. Summary of May 2015 Airport Fuel Revenue (attached)**
- 7. Action Item Update**
- 8. New Business**

BROCKVILLE – 1,000 ISLANDS REGIONAL
TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

Airport Month End Report for **MAY 2015**

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

Statistics inside brackets refer to the previous year's records.

| TRAINING | PRIVATE | BUSINESS | GOVERNMENT | AIR AMBULANCE |
|-------------|-----------|----------|------------|---------------|
| 3108 (4320) | 556 (612) | 28 (30) | 12 (102) | 6 (12) |

AIRCRAFT MOVEMENTS TO DATE

| TRAINING | PRIVATE | BUSINESS | GOVERNMENT | AIR AMBULANCE |
|-------------|-------------|-----------|------------|---------------|
| 5244 (6262) | 1822 (2320) | 120 (118) | 94 (282) | 32 (30) |

Effective Jan 1st, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include: OPP, RCMP, MNR, DND and Canadian Coast Guard

The Current Month's Aircraft Movements of Interest

Helicopters: 3 Augusta Westland 139 (ORNGE Air Ambulance), 4 pipeline patrol (TransCanada Pipelines), 1 pipeline patrol (Enbridge Pipelines), 1 Canada Coast Guard, 3 Hydro One and 2 Ontario Provincial Police

Fixed Wing: 2 Pilatus PC-12 (American Iron & Metal), 1 single engine business (Gillam Group), 1 King Air C-90 (Transport Canada)

ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. May 16, 17,18, 23 and 24, the Airport Manager issued a Notice To Airmen advising that Royal Canadian Air Cadet gliding was taking place.

ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT

1. May 13, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No defects were recorded.
2. The Air Cadet tow plane inadvertently dragged its' tow line into a runway edge light standard and damaged it. A bill for the repair will be issued to the RCAC.
3. May 20, one of the local farmers kindly rolled the turf Runway (16/34) and levelled the surface for arriving and departing aircraft.

GENERAL REMARKS

1. May 19-28, the Canadian Army conducted a land survey of the airport.

End of the May 2015 Airport Month End Report



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
SUMMARY OF AIR TRAFFIC MOVEMENTS



| | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 YTD |
|---------------|---------------|--------------|---------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Training | 7,358 | 6,019 | 7,916 | 5,694 | 2,944 | 3,748 | 7,584 | 12,251 | 14,088 | 14,308 | 16,488 | 18,100 | 16,416 | 16,824 | 14,344 | 5,244 |
| Private | 2,420 | 2,602 | 3,576 | 2,664 | 2,691 | 3,110 | 4,944 | 4,283 | 3,987 | 5,116 | 5,520 | 6,176 | 6,462 | 6,595 | 6,571 | 1,822 |
| Business | 270 | 322 | 410 | 458 | 432 | 458 | 444 | 484 | 194 | 208 | 248 | 280 | 224 | 254 | 320 | 120 |
| Government | 746 | 820 | 1,004 | 686 | 938 | 1,070 | 1,194 | 1,920 | 2,030 | 2,704 | 2,844 | 1,834 | 598 | 892 | 654 | 94 |
| Air Ambulance | | | | | | | | | | | | | 56 | 34 | 62 | 32 |
| Total | 10,794 | 9,763 | 12,906 | 9,502 | 7,005 | 8,386 | 14,166 | 18,938 | 20,299 | 22,336 | 25,100 | 26,390 | 23,756 | 24,599 | 21,951 | 7,312 |

2015 Aircraft Movements

| | January | February | March | April | May | June | July | August | September | October | November | December | Total YTD |
|---------------|------------|------------|--------------|--------------|--------------|----------|----------|----------|-----------|----------|----------|----------|--------------|
| Training | 336 | 384 | 840 | 576 | 3,108 | | | | | | | | 5,244 |
| Private | 248 | 204 | 390 | 424 | 556 | | | | | | | | 1,822 |
| Business | 20 | 28 | 24 | 20 | 28 | | | | | | | | 120 |
| Government | 36 | 30 | 12 | 4 | 12 | | | | | | | | 94 |
| Air Ambulance | 4 | 2 | 14 | 6 | 6 | | | | | | | | 32 |
| Total | 644 | 648 | 1,280 | 1,030 | 3,710 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7,312 |

Notes:

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
6. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
7. Effective Jan 1 2012 Hydro One and Endbridge counted as business
8. Effective Jan 1 2012 Air Ambulance counted separately



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2015 AIRPORT REVENUE

Excluding HST

| | January | February | March | April | May | June | July | August | September | October | November | December | Total | 2015 Budget |
|---------------|-------------------|-------------------|-------------------|-------------------|--------------------|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------------|--------------|
| Jet A1 - Fuel | \$2,587.20 | \$8,365.50 | \$4,529.25 | \$3,854.40 | \$6,220.50 | \$2,273.70 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$27,830.55 |
| 100 LL - Fuel | \$1,180.08 | \$655.10 | \$329.54 | \$1,008.58 | \$3,647.44 | \$1,628.63 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$8,449.37 | \$107,792.00 |
| Landing Fees | \$180.00 | \$510.00 | \$360.00 | \$390.00 | \$450.00 | \$120.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,010.00 | \$3,289.00 |
| Parking Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$15.00 | \$15.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$30.00 | \$699.00 |
| Tie Downs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Call-Outs | \$0.00 | \$0.00 | \$40.00 | \$0.00 | \$80.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$120.00 | \$0.00 |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Hangar Fees | | | | | | | | | | | | | | |
| Terminal Fee | | | | | | | | | | | | | | |
| Total | \$3,947.28 | \$9,530.60 | \$5,258.79 | \$5,252.98 | \$10,412.94 | \$4,037.33 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$38,439.92 | |



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2014 AIRPORT REVENUE

Excluding HST

| | January | February | March | April | May | June | July | August | September | October | November | December | Total | 2014 |
|---------------|-------------------|-------------------|-------------------|--------------------|-------------------|--------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|---------------------|------|
| Jet A1 - Fuel | \$4,500.69 | \$2,915.35 | \$2,509.39 | \$10,031.59 | \$2,375.18 | \$7,229.67 | \$9,357.46 | \$9,111.82 | \$13,472.82 | \$3,148.82 | \$4,773.96 | \$4,766.84 | \$74,193.59 | |
| 100 LL - Fuel | \$1,594.40 | \$1,360.12 | \$1,234.26 | \$3,257.26 | \$4,594.48 | \$3,775.80 | \$6,990.94 | \$7,633.24 | \$6,527.40 | \$4,140.59 | \$2,041.49 | \$1,634.38 | \$44,784.36 | |
| Landing Fees | \$570.00 | \$240.00 | \$90.00 | \$450.00 | \$480.00 | \$480.00 | \$360.00 | \$540.00 | \$660.00 | \$420.00 | \$330.00 | \$300.00 | \$4,920.00 | |
| Parking Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$8.00 | \$0.00 | \$8.00 | \$15.00 | \$16.00 | \$23.00 | \$8.00 | \$0.00 | \$78.00 | |
| Tie Downs | \$75.00 | \$45.00 | \$0.00 | \$15.00 | \$15.00 | \$45.00 | \$0.00 | \$0.00 | \$30.00 | \$0.00 | \$0.00 | \$0.00 | \$225.00 | |
| Call-Outs | \$40.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$220.00 | \$220.00 | \$80.00 | \$0.00 | \$40.00 | \$0.00 | \$0.00 | \$600.00 | |
| Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$40.00 | \$0.00 | \$40.00 | \$0.00 | \$0.00 | \$80.00 | |
| Hangar Fees | | | | | | | | | | | | | \$0.00 | |
| Terminal Fee | | | | | | | | | | | | | \$0.00 | |
| Total | \$6,780.09 | \$4,560.47 | \$3,833.65 | \$13,753.85 | \$7,472.66 | \$11,750.47 | \$16,936.40 | \$17,420.06 | \$20,706.22 | \$7,812.41 | \$7,153.45 | \$6,701.22 | \$124,880.95 | |

2015 Airport Fuel Revenue

(purchase price includes aviation taxes, excludes HST)

| Jet A1 Fuel | | | | | | |
|-------------|---------------|---------|-------------|---------------|-------------|-------------|
| | Gross Revenue | | | Gross Expense | | Net Revenue |
| | Sale | Revenue | Purchase | Expense | | |
| | Qty. | | Price/Litre | | Price/Litre | |
| January | 1,568 | \$1.65 | \$2,587 | \$0.900 | \$1,411 | \$1,176 |
| February | 5,070 | \$1.65 | \$8,366 | \$0.900 | \$4,563 | \$3,803 |
| March | 2,745 | \$1.65 | \$4,529 | \$0.900 | \$2,471 | \$2,059 |
| April | 2,336 | \$1.65 | \$3,854 | \$0.900 | \$2,102 | \$1,752 |
| May | 3,770 | \$1.65 | \$6,221 | \$0.900 | \$3,393 | \$2,828 |
| June | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| July | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| August | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| September | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| October | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| November | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| December | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| Sub Total | | | \$25,557 | | \$13,940 | \$11,617 |

| 100 LL Transient | | | | | | |
|------------------|---------------|---------|-------------|---------------|-------------|-------------|
| | Gross Revenue | | | Gross Expense | | Net Revenue |
| | Sale | Revenue | Purchase | Expense | | |
| | Qty. | | Price/Litre | | Price/Litre | |
| January | 0 | \$1.71 | \$0 | \$1.240 | \$0 | \$0 |
| February | 79 | \$1.71 | \$135 | \$1.240 | \$98 | \$37 |
| March | 35 | \$1.71 | \$60 | \$1.240 | \$43 | \$16 |
| April | 128 | \$1.71 | \$219 | \$1.240 | \$159 | \$60 |
| May | 1,449 | \$1.71 | \$2,478 | \$1.240 | \$1,797 | \$681 |
| June | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| July | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| August | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| September | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| October | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| November | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| December | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| Sub Total | | | \$2,892 | | \$2,097 | \$795 |

| 100 LL Resident | | | | | | |
|-----------------|---------------|---------|-------------|---------------|-------------|-------------|
| | Gross Revenue | | | Gross Expense | | Net Revenue |
| | Sale | Revenue | Purchase | Expense | | |
| | Qty. | | Price/Litre | | Price/Litre | |
| January | 792 | \$1.49 | \$1,180 | \$1.240 | \$982 | \$198 |
| February | 349 | \$1.49 | \$520 | \$1.240 | \$433 | \$87 |
| March | 181 | \$1.49 | \$270 | \$1.240 | \$224 | \$45 |
| April | 530 | \$1.49 | \$790 | \$1.240 | \$657 | \$133 |
| May | 785 | \$1.49 | \$1,170 | \$1.240 | \$973 | \$196 |
| June | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| July | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| August | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| September | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| October | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| November | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| December | 0 | \$0.00 | \$0 | \$0.000 | \$0 | \$0 |
| Sub Total | | | \$3,929 | | \$3,270 | \$659 |

| | Gross Revenue | Gross Expense | Net Revenue |
|------------------|-----------------|-----------------|-----------------|
| Jet A1 | \$25,557 | \$13,940 | \$11,617 |
| 100 LL Transient | \$2,892 | \$2,097 | \$795 |
| 100 LL Resident | \$3,929 | \$3,270 | \$659 |
| Total | \$32,378 | \$19,307 | \$13,071 |

Value of Fuel in the Tanks as of the End of May 2015

| | Litres of Fuel | * Cost/litre | * Fuel Value |
|--------------|----------------|---------------|----------------|
| | in Tanks | last purchase | in Tanks |
| Jet A1 | 6,308 | \$0.899 | \$5,671 |
| 100 LL | 2,426 | \$1.099 | \$2,666 |
| Total | | | \$8,338 |

* value of fuel in tanks based on cost/litre of last purchase