



**NOTICE AND AGENDA**

**BROCKVILLE - 1000  
ISLANDS REGIONAL TACKABERRY  
AIRPORT COMMISSION MEETING**

**Tuesday, March 15, 2016**

**4:00 PM**

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**

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- 1. Minutes of the January 19, 2016 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services January and February 2016 Report (attached)**
- 4. Summary of January and February 2016 Air Traffic Movements (attached)**
- 5. Summary of January and February 2016 Airport Revenues (attached)**
- 6. Summary of January and February 2016 Airport Fuel Revenue (attached)**
- 7. Action Item Update**
- 8. New Business**

# BROCKVILLE – 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

## Airport Month End Report for **JANUARY 2016**

### CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

*Statistics inside brackets refer to the previous year's recorded take-offs and landings.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
408 (336)	260 (248)	28 (20)	12 (36)	2 (4)

### AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
408 (336)	260 (248)	28 (20)	12 (36)	2 (4)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

### The Current Month's Aircraft Movements of Interest

Helicopters: 1 Augusta Westland 139 (ORNGE Air Ambulance), 5 pipeline patrol (TransCanada Pipelines) and 3 Hydro One

Fixed Wing: 4 Beechcraft King Air 90 (Toronto Airways), 1 Beechcraft King Air 90 turboprop (Transport Canada) and 2 Pilatus PC12 single engine turboprop (American Iron & Metal)

### ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. Jan 5, the Heritage Kitchens leased building received minor damage to its' rear door as a result of what appeared to be an attempted break and enter. The tenant reported that none of the building's contents were missing. The Airport Manager advised the other hangar owners of the incident; however, no similar damage was reported. Cont'd/2

2. During the month of January, the Airport Manager issued Runway Surface Conditions, through the NOTAM office, thus updating the condition of the airport runway, taxiways and apron for the benefit of arriving and departing pilots.

### **ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. Jan 2, the Airport Manager noticed that the airport's rotating beacon had failed. He issued a NOTAM, advised the City and then arranged for repairs to be carried out.
2. Jan 4, an electrician, from Industrial Electric, determined that the photoelectric cell, that controls the operation of the rotating beacon had failed. The photocell was replaced, the rotating beacon resumed its' normal operation and the NOTAM was cancelled.
3. Jan 6, the Airport Manager advised the City that the airport driveway was covered with ice, as a result of a previous, freezing rain event and that driving on it was hazardous. The City authorized a load of salt-free sand to be spread and the problem was resolved.
4. Jan 13, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No faults were discovered and recorded.

### **GENERAL REMARKS**

1. Nil report.

End of the January 2016 Airport Month End Report

# BROCKVILLE – 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

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Our Mission Statement:

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## Airport Month End Report for **FEBRUARY 2016**

### CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

*Statistics inside brackets refer to the previous year's recorded take-offs and landings.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
312 (384)	198 (204)	12 (28)	2 (30)	6 (2)

### AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
720 (720)	458 (452)	40 (48)	14 (66)	8 (6)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

### The Current Month's Aircraft Movements of Interest

Helicopters: 3 Augusta Westland 139 (ORNGE Air Ambulance), 3 pipeline patrol (TransCanada Pipelines) and 1 Ontario Provincial Police

Fixed Wing: 1 Cessna Caravan turboprop (Cameron Air) and 1 Pilatus PC12 single engine turboprop (American Iron & Metal)

### ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. Feb 5, hydro electric power, along the Airport Road, including service to the airport, was lost. The Airport Manager issued a NOTAM advising of the temporary loss of airport lighting, refueling capability etc.... Electrical power was reinstated that same day.

Cont'd/2

2. During the month of February, the Airport Manager issued Runway Surface Conditions, through the NOTAM office, thus updating the condition of the airport runway, taxiways and apron for the benefit of arriving and departing pilots.

### **ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. Feb 12, the water pump, in the Airport Terminal utility room was observed to be leaking. A plumber was notified and repairs were carried out.
2. Feb 13, one of the electrically power doors, in the City owned hangar, seized part way along it travel.
3. Feb 16, a technician repaired the faulty hangar door.
4. Feb 19, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No faults were discovered and recorded.

### **GENERAL REMARKS**

1. During mid-February, the region experienced a record setting snowfall. The airport operator's recently acquired snow blower was able to easily handle the windrows created during the snowplowing of the runway, apron and taxiways. As a result, the airport became operational with minimal delay.

End of the February 2016 Airport Month End Report



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKBERRY AIRPORT  
SUMMARY OF AIR TRAFFIC MOVEMENTS**



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Training	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	14,344	10,392	<b>720</b>
Private	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	6,571	4,192	<b>458</b>
Business	270	322	410	458	432	458	444	484	194	208	248	280	224	254	320	246	<b>40</b>
Government	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	654	212	<b>14</b>
Air Ambulance													56	34	62	96	<b>8</b>
<b>Total</b>	<b>10,794</b>	<b>9,763</b>	<b>12,906</b>	<b>9,502</b>	<b>7,005</b>	<b>8,386</b>	<b>14,166</b>	<b>18,938</b>	<b>20,299</b>	<b>22,336</b>	<b>25,100</b>	<b>26,390</b>	<b>23,756</b>	<b>24,599</b>	<b>21,951</b>	<b>15,138</b>	<b>1,240</b>

**2016 Aircraft Movements**

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	408	312											<b>720</b>
Private	260	198											<b>458</b>
Business	28	12											<b>40</b>
Government	12	2											<b>14</b>
Air Ambulance	2	6											<b>8</b>
<b>Total</b>	<b>710</b>	<b>530</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,240</b>

**Notes:**

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
6. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
7. Effective Jan 1 2012 Hydro One and Endbridge counted as business
8. Effective Jan 1 2012 Air Ambulance counted separately



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**

**2016 AIRPORT REVENUE**

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2016 Budget
Jet A1 - Fuel	\$3,288.89	\$2,867.44	\$632.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,788.51	
100 LL - Fuel	\$2,066.58	\$385.34	\$112.42	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,610.34	\$110,000.00
Landing Fees	\$270.00	\$270.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$3,289.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$699.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Call-Outs	\$120.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
<b>Total</b>	<b>\$5,745.47</b>	<b>\$3,562.78</b>	<b>\$804.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,158.85</b>	<b>\$113,988.00</b>



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**

**2015 AIRPORT REVENUE**

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2015
Jet A1 - Fuel	\$2,587.20	\$8,365.50	\$4,529.25	\$3,854.40	\$6,220.50	\$5,309.70	\$13,500.30	\$6,213.90	\$10,739.42	\$5,432.20	\$4,557.71	\$2,017.45	\$73,327.53	
100 LL - Fuel	\$1,180.08	\$655.10	\$329.54	\$1,008.58	\$3,647.44	\$3,548.48	\$4,157.17	\$4,967.89	\$4,299.53	\$3,711.28	\$2,675.80	\$820.44	\$31,001.33	\$107,792.00
Landing Fees	\$180.00	\$510.00	\$360.00	\$390.00	\$450.00	\$420.00	\$750.00	\$360.00	\$360.00	\$390.00	\$330.00	\$150.00	\$4,650.00	\$3,289.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$30.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$699.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	
Call-Outs	\$0.00	\$0.00	\$40.00	\$0.00	\$80.00	\$40.00	\$200.00	\$40.00	\$300.00	\$0.00	\$80.00	\$40.00	\$820.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
<b>Total</b>	<b>\$3,947.28</b>	<b>\$9,530.60</b>	<b>\$5,258.79</b>	<b>\$5,252.98</b>	<b>\$10,412.94</b>	<b>\$9,348.18</b>	<b>\$18,667.47</b>	<b>\$11,611.79</b>	<b>\$15,698.95</b>	<b>\$9,533.48</b>	<b>\$7,643.51</b>	<b>\$3,027.89</b>	<b>\$109,933.86</b>	<b>\$111,780.00</b>

### 2016 Airport Fuel Revenue

(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	2,233	\$1.57	\$3,506	\$0.706	\$1,576	\$1,929
February	1,964	\$1.57	\$3,083	\$0.706	\$1,387	\$1,697
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
<b>Sub Total</b>	<b>4,197</b>		<b>\$6,589</b>		<b>\$2,963</b>	<b>\$3,626</b>

100 LL Transient						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Price/Litre	Revenue	Price/Litre		Expense
January	534	\$1.68	\$897	\$1.210	\$646	\$251
February	119	\$1.68	\$200	\$1.210	\$144	\$56
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
<b>Sub Total</b>	<b>653</b>		<b>\$1,097</b>		<b>\$790</b>	<b>\$307</b>

100 LL Resident						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	801	\$1.46	\$1,169	\$1.210	\$969	\$200
February	127	\$1.46	\$185	\$1.210	\$154	\$32
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
<b>Sub Total</b>	<b>928</b>		<b>\$1,355</b>		<b>\$1,123</b>	<b>\$232</b>

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$6,589	\$2,963	\$3,626
100 LL Transient	\$1,097	\$790	\$307
100 LL Resident	\$1,355	\$1,123	\$232
<b>Total</b>	<b>\$9,041</b>	<b>\$4,876</b>	<b>\$4,165</b>

#### Value of Fuel in the Tanks as of the End of February 2016

	Litres of Fuel	* Cost/litre	* Fuel Value
	in Tanks	last purchase	in Tanks
Jet A1	9,688	\$0.660	\$6,394
100 LL	7,458	\$1.099	\$8,196
<b>Total</b>			<b>\$14,590</b>

\* value of fuel in tanks based on cost/litre of last purchase