



## **NOTICE AND AGENDA**



### **BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT COMMISSION MEETING**

**Tuesday June 24, 2014**

**4:00 PM**

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**

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- 1. Minutes of the May 27, 2014 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services April 2014 Report (attached)**
- 4. Summary of 2014 Air Traffic Movements (attached)**
- 5. Summary of 2014 Airport Revenues (attached)**
- 6. Summary of 2014 Airport Fuel Revenue (attached)**
- 7. Action Item Update**
  - Heritage Kitchens Lease**
- 8. New Business**
  - Taxiway extension update**
  - Apex Helicopters update**
  - Terminal Roof repairs update**

**BROCKVILLE – 1,000 ISLANDS REGIONAL**  
**TACKABERRY AIRPORT**

<http://www.brockvilleairport.com>

**Our Mission Statement:**

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

**Airport Month End Report for MAY 2014**

**CURRENT MONTH END AIRCRAFT MOVEMENTS:**

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

*Statistics inside brackets refer to the previous year's records.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
4320 (5424)	612 (652)	30 (24)	102 (60)	12 (6)

**AIRCRAFT MOVEMENTS TO DATE**

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
6262 (7728)	2320 (2241)	118 (64)	282 (300)	30 (12)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

**The Current Month's Aircraft Movements of Interest**

Helicopters: 1 Cdn Forces (RCAF Search & Rescue), 3 Hydro One, 2 Trans Canada Pipelines, 1 Enbridge, 6 Ornge Air Ambulances and 1 Transport Canada

Fixed Wing: 1 Cessna 510 jet (AirSprint), 1 Lockheed C130 Hercules (RCAF Search & Rescue), 6 Pilatus PC-12 (American Iron & Metal), 2 single-engine (Piper Meridian Turbo-prop and Beechcraft Bonanza)

**ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY**

1. May 16, a NOTAM, regarding Air Cadet gliding procedures (17, 18 & 19 and 24, 25) at the Airport, was issued.

**ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. May 6, an electrician, from Industrial Electric, replaced a faulty circuit breaker that controls the operation of the doors in the City owned hangar.
2. May 6, City staff delivered earth and grass seed. The material was then used to fill in low spots created during the past winter.
3. May 12, City staff and a contractor inspected the Passenger Terminal roof for evidence of wood rot and water damage.
4. May 13, the public bathrooms in the Passenger Terminal backed up. J.J. Jensen Plumbing corrected the problem and replaced the wax seals under the toilets. The system returned to normal operation.
5. May 20, the Airport Manager conducted a scheduled inspection of the City's NonDirectional Beacon facility. Routine function tests indicated that all of the transmitter's systems were operating normally.

**GENERAL REMARKS**

1. Nil report.

End of the May 2014 Airport Month End Report



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKBERRY AIRPORT**  
**SUMMARY OF AIR TRAFFIC MOVEMENTS**



	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014 YTD
Training	7,094	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	6,312
Private	2,080	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	2,320
Business	262	270	322	410	458	432	458	444	484	194	208	248	280	224	254	118
Government	734	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	282
Air Ambulance														56	34	30
<b>Total</b>	<b>10,170</b>	<b>10,794</b>	<b>9,763</b>	<b>12,906</b>	<b>9,502</b>	<b>7,005</b>	<b>8,386</b>	<b>14,166</b>	<b>18,938</b>	<b>20,299</b>	<b>22,336</b>	<b>25,100</b>	<b>26,390</b>	<b>23,756</b>	<b>24,599</b>	<b>9,062</b>

**2014 Aircraft Movements**

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	264	576	312	840	4,320								6,312
Private	326	550	324	508	612								2,320
Business	36	12	16	24	30								118
Government	24	60	48	48	102								282
Air Ambulance	4	6	4	4	12								30
<b>Total</b>	<b>654</b>	<b>1,204</b>	<b>704</b>	<b>1,424</b>	<b>5,076</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,062</b>

**Notes:**

- In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
- In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
- In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
- In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
- Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
- Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
- Effective Jan 1 2012 Hydro One and Endbridge counted as business
- Effective Jan 1 2012 Air Ambulance counted separately



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**  
**2014 AIRPORT REVENUE**

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2014 Budget
Jet A1 - Fuel	\$4,500.69	\$2,915.35	\$2,509.39	\$10,031.59	\$2,375.18	\$3,782.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,114.87	
100 LL - Fuel	\$1,594.40	\$1,360.12	\$1,234.26	\$3,257.26	\$4,594.48	\$3,143.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,184.40	\$102,000.00
Landing Fees	\$570.00	\$240.00	\$90.00	\$450.00	\$480.00	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00	\$3,180.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$95.00
Tie Downs	\$75.00	\$45.00	\$0.00	\$15.00	\$15.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.00	
Call-Outs	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
<b>Total</b>	<b>\$6,780.09</b>	<b>\$4,560.47</b>	<b>\$3,833.65</b>	<b>\$13,753.85</b>	<b>\$7,472.66</b>	<b>\$7,521.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,972.27</b>	

**2014 Airport Fuel Revenue**  
(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue			Gross Expense		Net Revenue
	Sale	Revenue	Purchase	Expense		
	Qty.		Price/Litre		Price/Litre	
January 1 - 20	2,057	\$1.95	\$4,011	\$1.04	\$2,139	\$1,872
January 21 - 31	246	\$1.99	\$490	\$1.10	\$271	\$219
February	1,465	\$1.99	\$2,915	\$1.10	\$1,612	\$1,304
March	1,261	\$1.99	\$2,509	\$1.10	\$1,387	\$1,122
April	5,041	\$1.99	\$10,032	\$1.10	\$5,545	\$4,486
May	1,230	\$1.99	\$2,448	\$1.03	\$6,586	-\$4,138
June			\$0		\$0	\$0
July			\$0		\$0	\$0
August			\$0		\$0	\$0
September			\$0		\$0	\$0
October			\$0		\$0	\$0
November			\$0		\$0	\$0
December			\$0		\$0	\$0
<b>Sub Total</b>			<b>\$22,405</b>		<b>\$17,539</b>	<b>\$4,866</b>

100 LL Transient						
	Gross Revenue			Gross Expense		Net Revenue
	Sale	Revenue	Purchase	Expense		
	Qty.		Price/Litre		Price/Litre	
January	296	\$1.84	\$545	\$1.37	\$406	\$139
February	181	\$1.84	\$333	\$1.37	\$248	\$85
March	48	\$1.84	\$88	\$1.37	\$66	\$23
April	940	\$1.84	\$1,730	\$1.37	\$1,288	\$442
May	1,571	\$1.84	\$2,891	\$1.38	\$2,168	\$723
June			\$0		\$0	\$0
July			\$0		\$0	\$0
August			\$0		\$0	\$0
September			\$0		\$0	\$0
October			\$0		\$0	\$0
November			\$0		\$0	\$0
December			\$0		\$0	\$0
<b>Sub Total</b>			<b>\$5,586</b>		<b>\$4,175</b>	<b>\$1,411</b>

100 LL Resident						
	Gross Revenue			Gross Expense		Net Revenue
	Sale	Revenue	Purchase	Expense		
	Qty.		Price/Litre		Price/Litre	
January	648	\$1.62	\$1,050	\$1.37	\$888	\$162
February	634	\$1.62	\$1,027	\$1.37	\$869	\$159
March	704	\$1.62	\$1,140	\$1.37	\$964	\$176
April	943	\$1.62	\$1,528	\$1.37	\$1,292	\$236
May	1,055	\$1.62	\$1,709	\$1.38	\$1,456	\$253
June			\$0		\$0	\$0
July			\$0		\$0	\$0
August			\$0		\$0	\$0
September			\$0		\$0	\$0
October			\$0		\$0	\$0
November			\$0		\$0	\$0
December			\$0		\$0	\$0
<b>Sub Total</b>			<b>\$6,454</b>		<b>\$5,469</b>	<b>\$985</b>

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$22,405	\$17,539	\$4,866
100 LL Transient	\$5,586	\$4,175	\$1,411
100 LL Resident	\$6,454	\$5,469	\$985
<b>Total</b>	<b>\$34,445</b>	<b>\$27,183</b>	<b>\$7,262</b>

**Value of Fuel in the Tanks as of the End of May 2014**

	Litres of Fuel	* Cost/litre	* Fuel Value
	in Tanks	last purchase	in Tanks
Jet A1	5,645	\$1.03	\$5,814
100 LL	3,095	\$1.38	\$4,271
<b>Total</b>			<b>\$10,085</b>

\* value of fuel in tanks based on cost/litre of last purchase