

**Minutes of Meeting  
BROCKVILLE - 1000  
ISLANDS REGIONAL  
TACKABERRY  
AIRPORT COMMISSION MEETING**



**Tuesday, November 24, 2015**

**MEMBERS PRESENT**

Mr. Allan Dunn.....info@1000islandsdocks.com  
Mr. Brian Williams.....briwilliams401@gmail.com  
Mr. Colin Dyke.....cdyke@ripnet.com  
Mr. Mike Bowen,.....mwb@ripnet.com  
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@yahoo.ca  
Mr. Wilsie Hatfield – Chair..... whatfie@myhighspeed.ca

**MEMBERS ABSENT**

**ABSENT**

Mr. Kent Wharton - Brock Air Services.....kentwharton\_brockair@sympatico.ca

**ALSO PRESENT**

Mr. Dean Glover - Brock Air Services.....brockair@kingstom.net  
Mr. Paul McMunn – City of Brockville.....pmcmunn@brockville.com

**1. Minutes**

Moved by: Allan Dunn

Seconded by: Colin Dyke

THAT the Minutes of the meeting of October 20, 2015 be approved.

Carried

**2. Meeting Disclosure of Interest**

No conflicts declared.

**3. Brock Air Services October 2015 Monthly Report**

A copy was attached to the agenda.

**4. Summary of October 2015 Air Traffic Movements**

A copy was attached to the agenda.

**5. Summary of October 2015 Airport Revenues**

A copy was attached to the agenda.

**6. Summary of October 2015 Airport Fuel Revenues**

A copy was attached to the agenda.

**7. Action Item Update**

New sign at roadway – Kent was not in attendance so he will update the members at January's meeting

New Hangar – Hangar constructed, taxiways and aprons completed. Anticipated occupancy of Dec. 1, 2015

Reticle – Public Meeting held at the Open Door Fellowship Church on Tuesday, November 3, 2015 at 7pm. Local residents and municipal government officials in attendance for update from Reticle with respect to their proposal for a Training Facility.

**8. New Business**

City and Brock Air Services discussing changing the procedures at the airport regarding changing from NORDO to a MF.

Proposal from Dean (Brock Air) to install ladder restrictors or enclosed ladder on the City hangar to allow for Kent to perform maintenance on the rotating beacon was denied. The City will hire Industrial Electric to perform the maintenance with the use of their bucket truck when required. Kent to inform the City's Transportation Supervisor when maintenance is required.

Proposal from Brock Air to increase fuel costs by 1¢/liter to recover costs associated with the credit card charges was denied. The Commission felt that the airport could absorb those costs in the existing fuel rates without negatively affecting the operating costs.

**Next meeting: January 19, 2015 @ 4:00 p.m.**  
**Brockville - 1000 Islands Regional Tackaberry Airport**  
Meeting adjourned at 5:30 pm

Minutes prepared by: Paul McMunn  
Supervisor of Transportation Services  
City of Brockville