



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, January 21, 2020

MEMBERS PRESENT

Mr. Colin Dyke – Chair..... cdyke@ripnet.com
Mr. Mike Bowen – Vice Chair..... mwb@ripnet.com
Mr. Ron Gautreau..... roke@myhighspeed.ca

MEMBERS ABSENT

Mr. Earl Brayton, Elizabethtown Council Rep..... earlbrayton@bell.net
Mr. Brian Williams..... briwilliams401@gmail.com

ALSO, PRESENT

Mr. Dean Glover – Brock Air Services..... brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton1@gmail.com
Mr. Matthew Locke – City of Brockville..... mlocke@brockville.com

1. Minutes

Minutes Moved by: Earl
Seconded by: Mike
THAT the minutes of the meeting of October 15 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services December 2019 Monthly Reports

A copy was attached to the agenda.

4. Summary of December 2019 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of December 2019 Airport Revenues

A copy was attached to the agenda.

6. Action Item Update

Ogdensburg Instrument Approach Procedure – Dean notes that the proposed airport frequency change will have Brockville and Ogdensburg on the same frequency. The frequency change will ensure that Brockville bound pilots are hearing any flights approaching Ogdensburg to increase airport safety.

Once frequency change is approved by Transport Canada, the Airport Commission will be writing a letter to COPA to note the changes. Matt will be creating a form letter noting the change to be issued to all resident pilots and posted in the airport terminal.

Reticle Operations Discussion – Kent gave an overview of the Reticle event that had taken place on January 17th using a drone as part of the operation. The airport was closed to all non-emergency aircraft during the event. Kent noted that at 2pm a recreational aircraft (Cessna 172) came in and landed at the runway without first making radio contact. Kent called the pilot on the radio once on the runway to ask if he was aware that the runway was closed to non-emergency aircraft. The pilot noted that he was unaware, and noted that he will be leaving immediately, and then immediately departed.

Kent noted that there was a violation of controlled airspace by two school buses during the event. Two school buses entered airspace on the taxiway without any permission to do so. Kent spoke with Reticle staff to inform them of the violation.

Two pilots issued complaints to Brock Air on January 17th. Both complainants noted that they had booked instructors two weeks in advance for this date. They had checked NOTAMs in advance of the event and did not see anything for this date. In both cases they were not made aware of the airport closure until the morning of the event and were forced to cancel training, flights and flying club aircraft rental at the last minute.

Colin notes that the closure cost the City and Flying Club revenue by grounding potential flights and fuelling stops that day.

Dean notes that current Transport Canada regulations allow Registered Aerodromes to self regulate drone usage. Dean notes that by allowing drone usage at the airport, even if restricted to a specific area and elevations, there is still a risk particularly to trainee pilots landing at the airport. Ron asks the City to clarify if members of a Committee of Council can be held liable for decisions made by that committee. Matt notes that a response will be given at the next meeting.

7. New Business

Airport Commission By-Law – Dean notes that the AC by-law (1989 version) notes a requirement to have a Councillor on staff. Dean asks if there is now a newer version of the

by-law. Dean also asks if a new version notes that terms are to be four years, as the 1989 version notes three years, but the current council term is four. Matt to provide update at the next meeting.

Next meeting: February 18 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:15 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville