



**Minutes of Meeting**  
**BROCKVILLE - 1000**  
**ISLANDS REGIONAL TACKABERRY**  
**AIRPORT COMMISSION MEETING**

**Tuesday, June 27, 2017**

**MEMBERS PRESENT**

Mr. Allan Dunn.....info@1000islandsdocks.com  
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net  
Mr. Wilsie Hatfield – Chair.....[whatfie@myhighspeed.ca](mailto:whatfie@myhighspeed.ca)  
Mr. Brian Williams.....briwilliams401@gmail.com  
Mr. Mike Bowen.....mwb@ripnet.com  
Mr. Colin Dyke.....cdyke@ripnet.com

**MEMBERS ABSENT**

**ALSO PRESENT**

Mr. Kent Wharton - Brock Air Services.....kentwharton\_brockair@sympatico.ca  
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

**1. Minutes**

Moved by: Colin Dyke  
Seconded by: Earl Brayton  
THAT the Minutes of the meeting of May 16, 2017 be approved.  
Carried

**2. Meeting Disclosure of Interest**

No conflicts declared.

**3. Brock Air Services May 2017 Monthly Report**

A copy was attached to the agenda.

**4. Summary of May 2017 Air Traffic Movements**

A copy was attached to the agenda.

**5. Summary of May Airport Revenue**

A copy was attached to the agenda.

## **6. Summary of May 2017 Airport Fuel Revenue**

A copy was attached to the agenda.

## **7. Action Item Update**

Runway Closure Follow-Up – Commission notes that this application, as well as others, has come with very short notice to the event. Would like stated by the City that applications are to be made long in advance of an event, otherwise are declined. Commission reiterated that the airport runway should only be used for aviation purposes. Noted that skidding and broken plastic / headlights cause a real risk to ultralight aircrafts landing on the runway. Noted that hangar owners had previously been given assurances that land use by Reticle would not impact runway and airport operation. Commission summarizes discussion with point made that the use of the runway in this manner creates a safety risk, and they recommend that the runway not be used for non-aviation purposes.

Interprovincial Flight Tour – Event was a success, drawing many pilots from across the province. Commission praised the Brockville Tourism staff for providing promotional items and ask that the same can be done for upcoming July and September events.

Crack Sealing – Filled approximately 8500m worth of rubber on the runway. Approximately 2/3rds of runway completed. Contractor noted that it is more effective for perpendicular cracks to be filled more often, with smaller quantities of rubber. Recommended a 2-year interval for small amounts of crack sealing. Commission in favour of this idea.

## **8. New Business**

Airport Sign Replacement – Commission all in favour of replacement as quoted

Radio Frequency Discussion – Commission notes that switching to that frequency would result in much more radio chatter, which would negatively impact the airport. Commission recommends that frequency remain the same. Mike notes that he would like to re-engage discussion of mandatory frequency, commission agrees to discuss at next meeting with Dean present.

Grass Strip – Matt to determine if City owns an edequate paving roller to roll the grass strip

**Next meeting: September 19, 2017 @ 4:00 p.m.**  
**Brockville - 1000 Islands Regional Tackaberry Airport**  
Meeting adjourned at 5:25 pm

Minutes prepared by: Matthew Locke

Supervisor of Transportation, City of Brockville