



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Thursday, June 25, 2019

MEMBERS PRESENT

Mr. Mike Bowen – Vice Chair.....mwb@ripnet.com
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Ron Gautreau.....roke@myhighspeed.ca

MEMBERS ABSENT

Mr. Colin Dyke – Chair.....cdyke@ripnet.com
Mr. Allan Dunn.....info@1000islandsdocks.com
Mr. Wilsie Hatfield.....whatfie@myhighspeed.ca

ALSO PRESENT

Mr. Dean Glover – Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton1@gmail.com
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Minutes Moved by: Earl
Seconded by: Ron
THAT the minutes of the meeting of May 21 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services April 2019 Monthly Report

A copy was attached to the agenda.

4. Summary of April 2019 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of April 2019 Airport Revenue

A copy was attached to the agenda.

6. Summary of April 2019 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Item Update

Ogdensburg Instrument Approach Procedure – Dean notes to Ron a brief summary of Ogdensburg approach discussions to date, highlighting the safety concerns of the airport commission with the current approach procedure that occurs north of the US/Canada border. Matt notes that he is requesting additional information from Transport Canada regarding this item

Reticle Operations Discussion – Matt notes that Colin has circulated a list of concerns regarding parachuting at or near the BRTA. Matt notes that Colin will present these items at the next meeting when he is back. Kent notes that Reticle staff has transported additional sea containers to their training area.

Airport Maintenance – Commission asks about when next scheduled runway line painting to take place. Matt notes he will discuss with Public Works staff to see if it can be done in-house, or requires an external contractor. Matt notes City Staff to work on ditching design to reduce standing water near hangars

8. New Business

Parachuting Discussion – Dean notes that that he spoke with Arnprior Airport staff regarding parachuting operations. Dean notes that Arnprior hosts skydiving at the airport. Arnprior reports no noise complaints, but notes that the airport is surrounded by wooded area with very few residences. Arnprior notes fuels sales in the area of 1100L for three weeks of parachute training, noting that most fuel is brought in by the training group rather than purchased at the airport. Arnprior averages 3 aircraft movements per day. Arnprior notes that visiting aircraft traffic is infrequent, partially due to the frequency of parachuting. Colin notes that Arnprior does not have a mandatory frequency. Kent notes concern that skydiving at BRTA would discourage local and visiting pilots due to safety concerns/ Matt notes that there is currently a clause in the Airport land leases that allow for parachute training a maximum of 2 days per month. Brian asks if there are any clauses related to requiring lease holders to purchase fuel at the airport. Matt notes he is not aware of any such clause. Colin notes that the Airport Commission will take some time for provide more detailed discussion regarding the impacts of parachuting at the airport.

Fly In Breakfast – September 8 is the date for the 2019 Fly-In Breakfast

Radio Frequency – Dean notes interest in changing the airport radio frequency to 122.8 to coincide with Ogdensburg traffic. Matt requests that Dean bring the item forward at the next Airport Commission meeting for a more formal discussion with all AC members present.

Drone Usage – Dean notes concern with even periodic drone usage at the airport. Matt notes that the City position is to follow the Transport Canada regulation of no drone use within 5.6km of an airport; unless a specific exemption has been given.

Airport Fire – Kent notes he was called at 930pm on June 20th reporting a fire on a hay bailing machine at the airport, on the leased farmland. Kent issued a NOTAM to close the runway and advised fire trucks to turn on all lights when using the runway. Kent notes that the fire was extinguished safely and that there were no injuries. Kent did a FOD check and reopened the runway after emergency vehicles departed.

FOD Issues on Taxiway – AC notes concern with FOD around the Heritage Kitchens hangar. AC notes that loose gravel and other items from the back parking area of the HK hangar is being displaced by transport trucks onto the taxiway. This FOD is ending up in front of two private hangars. AC notes concern that FOD could damage an aircraft causing a serious safety concern. Mike notes his aircraft picked up debris that damaged his prop earlier this summer.

Next meeting: June 25 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:55 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville