



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, October 15, 2019

MEMBERS PRESENT

Mr. Colin Dyke – Chair.....cdyke@ripnet.com
Mr. Mike Bowen – Vice Chair.....mwb@ripnet.com
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Ron Gautreau.....roke@myhighspeed.ca

MEMBERS ABSENT

Mr. Wilsie Hatfield..... whatfie@myhighspeed.ca

ALSO PRESENT

Mr. Dean Glover – Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton1@gmail.com
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Minutes Moved by: Mike
Seconded by: Earl
THAT the minutes of the meeting of September 17 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services September 2019 Monthly Reports

A copy was attached to the agenda.

4. Summary of September 2019 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of September 2019 Airport Revenues

A copy was attached to the agenda.

6. Action Item Update

Ogdensburg Instrument Approach Procedure – No Updates

Reticle Operations Discussion – Dean notes that Brock Air has created a formal radio process for Reticle Staff when requesting to cross the runway to access the training area.

AC asks for an update on the construction of a Reticle access road. AC notes a safety concern, particularly with the increase in the number of crossings this fall. AC expresses concern that this road construction is not being pushed for urgently enough by the City. AC asks for Matt to provide a date at November meeting for road construction.

7. New Business

Pilot Issue – Kent discussed a reported airport incident that occurred on September 17. Kent notes that did not witness the incident, but spoke with several witnesses. A local pilot reportedly damaged another aircraft while taxiing his aircraft near the fueling area on the ramp. The AC noted that this pilot has previously had safety issues over the past several years. Kent asked various witnesses to file a CADORS Report with Transport Canada, but to his knowledge a report was not yet filed. The AC expresses concern that safety issues could continue with this pilot, and wants to communicate their concern to Transport Canada. Kent to engage Transport Canada on this item, either by letter or report. The AC asks Matt to report back with information on the City mechanism for removal or suspension of use of a City hangar or property for breaking aviation rules.

Radio Frequency – Matt introduces Dean's report recommending changing the airport frequency to 122.8. Colin notes that he has discussed with a number of resident and visiting pilots and responses have been overwhelmingly in favour of changing the frequency. The change to 122.8 would have Brockville on the same frequency as Ogdensburg, which would have local pilots sharing a frequency with potential overflying aircrafts from Ogdensburg. Mike proposes motion to change to 122.8. **AC votes unanimously in favour of changing the airport frequency to 122.8.** Brock Air to engage with Transport Canada to apply for a new frequency. **AC votes unanimously in favour of declaring the NDB Site surplus, and approving the sale of the land. The Airport Commission notes a recommendation to use the revenue from the sale of the land towards Airport infrastructure spending.**

NDB Site – Matt introduces item requesting that the AC vote on the whether the City should sell the NDB site, now that one year has passed since the site was decommissioned.

Line Painting – AC notes that runway numbers need to be repainted.

Anemometer Discussion – Dean notes the City’s anemometer was reporting incorrect wind directions in the late summer. The vane had been replaced about one year earlier. Brock Air was quoted a new vane and sensor for \$300. Kent noted he had recently acquired an anemometer from another airport site no longer in use. The Brock Air owned anemometer has been installed and is working correctly.

Next meeting: October 15 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:55 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville