



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Wednesday, March 20, 2019

MEMBERS PRESENT

Mr. Colin Dyke – Chair.....cdyke@ripnet.com
Mr. Mike Bowen – Vice Chair.....mwb@ripnet.com
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Allan Dunn.....info@1000islandsdocks.com

MEMBERS ABSENT

Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Wilsie Hatfield.....whatfie@myhighspeed.ca

ALSO PRESENT

Mr. Dean Glover – Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton1@gmail.com
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Minutes Moved by: Al
Seconded by: Mike
THAT the minutes of the meeting of February 19 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services February 2019 Monthly Report

A copy was attached to the agenda.

4. Summary of February 2019 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of February 2019 Airport Revenue

A copy was attached to the agenda.

6. Summary of February 2019 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Item Update

Ogdensburg Instrument Approach Procedure – Dean spoke with Ms. Saracco, Airport Manager in Ogdensburg, in late February regarding the approach procedure near the Brockville Airport and noted no progress with respect to discussions of modifying this approach procedure. Matt suggests the next step is for the City staff to contact Transport Canada to ask for a review of the current FAA approach procedure. AC suggests that City request a report or written correspondence from Transport Canada regarding this issue.

Reticle Operations Discussion – Matt notes City staff recently met with Reticle staff to discuss various operations. Matt notes the City has provided alternative locations for driver training operations and that no future runway uses would be permitted.

Drones / UAVs at the Airport – Matt noted to Reticle that City staff had reviewed various Canadian drone policies, and that it will be deferring to the Transport Canada regulation specifying that drones should not operate within three nautical miles of an airport. Matt notes that however, that an exception for one-time uses may be acceptable (for example, to allow for a drone camera to film activity to create promotional materials). Mike noted that the City should review if anyone operates a drone regularly in the north end of Brockville, as it may fall within the three nautical mile range. If so, an exception for this type of use should be considered.

8. New Business

Runway Line Painting – Colin notes that runway line painting is significantly faded. Matt to research when it was last painted and by whom. Matt to follow up with additional detail at April meeting.

Next meeting: April 18 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:00 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville