



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, October 16, 2018

MEMBERS PRESENT

Mr. Colin Dyke – Chair.....cdyke@ripnet.com
Mr. Mike Bowen – Vice Chair.....mwb@ripnet.com
Mr. Wilsie Hatfield.....whatfie@myhighspeed.ca
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Allan Dunn.....info@1000islandsdocks.com

MEMBERS ABSENT

ALSO PRESENT

Mr. Dean Glover – Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Minutes Moved by: Wilsie
Seconded by: Mike
THAT the minutes of the meeting of June 26, 2018 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services June - September 2018 Monthly Report

A copy was attached to the agenda.

4. Summary of September 2018 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of September 2018 Airport Revenue

A copy was attached to the agenda.

6. Summary of September 2018 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Item Update

Ogdensburg Instrument Approach Procedure – The Ogdensburg Airport has hired a new Airport Manager. Dean has introduced himself via email, and the new AM has begun posting NOTAM's for glider training at Dean's request. A new approach plate was published in July by the FAA. The new approach has raised the minimum height to 3100' and removed the direct overflight above the BRTA. Committee notes that this is an improvement, but that a safety concern still exists in the Brockville area, particularly over the St. Lawrence River. Dean will discuss the approach procedure with the Ogdensburg AM.

Reticle Operations Discussion – Matt details new survey work completed along the north boundary, and the proposed additional 10 feet of land clearing. Matt noted that safety discussions are scheduled for in advance of rifle season to ensure a smooth deer hunting operation in November. Matt notes that driver training has been permanently shifted to Brockville. Matt noted that Reticle is working through a noise abatement plan with the MOECP to ensure that all regulations are followed.

8. New Business

Airport Commission Term Extensions – All members confirm intention to continue for next 4 year term, beginning December 2018.

Fuel System – Kent notes the benefit of updating the fuel system. Kent notes that a self-serve kiosk would increase fuel sales, as pilots could fuel at night when no staff is on site. Kent notes that a single point system would allow for fueling of larger corporate jets.

Next meeting: November 20, 2018 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:35 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville