



**Minutes of Meeting**

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY  
AIRPORT COMMISSION MEETING**

**Tuesday April 23, 2013**

**MEMBERS PRESENT**

Mr. Brian Williams, Chair.....briwilliams401@gmail.com  
Mr. Allan Dunn.....aldunn@propshopontario.com  
Mr. Colin Dyke.....cdyke@ripnet.com  
Mr. Mike Bowen.....mwb@ripnet.com  
Councillor Susan Prettejohn.....prettejohn@ripnet.com  
Ms. Heather Dale Flood.....hdflood@hotmail.com

**MEMBERS ABSENT**

Mr. Bob Huskinson.....rhuskinson@cogeco.ca  
Mr. Wilsie Hatfield.....whatfie@ripnet.com

**ALSO PRESENT**

Ms. Valerie Harvey.....vharvey@brockville.com  
Mr. Kent Wharton - Brock Air Services.....kentwharton\_brockair@sympatico.ca  
Mr. Dean Glover - Brock Air Services.....brockair@kingston.net

**1. Minutes**

Moved by: Colin Dyke  
Seconded by: Mike Bowen

THAT the Minutes of the meeting of March 20, 2013 be approved.  
Carried

**2. Meeting Disclosure of Interest**

No conflicts declared.

**3. Brock Air Services March 2013 Monthly Report**

Copies were attached to the agenda.

**4. Summary of 2013 Air Traffic Movements**

A copy was attached to the agenda

**5. Summary of 2013 Airport Revenues**

A copy was attached to the agenda.

**6. Summary of 2013 Airport Fuel Revenue**

A copy was attached to the agenda.

**7. Action Items Update**

The airport has been informed by the Ontario Gliding Center that they only have one airplane with a four blade prop and it is already committed in Trenton during the long weekend in May well exercises are being held in Brockville. The commander indicated that they will modify the circuit so the planes will go straight north and stay away from the residential subdivision.

The recently updated airport emergency manual has not been distributed as the fire department has now indicated they have updates and revisions.

To date the airport has letters of intent to build a hanger from three individuals. Kent was requested to obtain a quote from Tackaberry on extending the taxiway to accommodate the new hangars.

**8. New Business**

Kent Wharton provided information regarding the purchase of a defibrillator for the airport terminal. The county can provide one for \$1,600 and St. John Ambulance quoted \$1,200 which also included training. Attached to the minutes is information regarding the quotes.

Kent Wharton informed the commission members that the military is discussing holding an exercise at the airport September 23 to September 27, 2013. A meeting was set up for May 23 to discuss the exercises and payment to the City for utilizing the airport.

Valerie Harvey informed the members that she has requested that the Supervisor of Facilities Earle Moore to an on-site inspection of the wooden fascia of the airport terminal. She will also remind him that the airport terminal is to be included in the 2013 roof inspection.

**Next meeting: May 21 @ 4:00 p.m.  
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5 PM.

Minutes prepared by:  
Valerie Harvey  
Supervisor of Transportation Services

# AED PROGRAM

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## What is Sudden Cardiac Arrest?

Sudden cardiac arrest (SCA) is a condition in which the heart suddenly and unexpectedly stops pumping. Every year 35,000-40,000 Canadians die of sudden cardiac arrest.

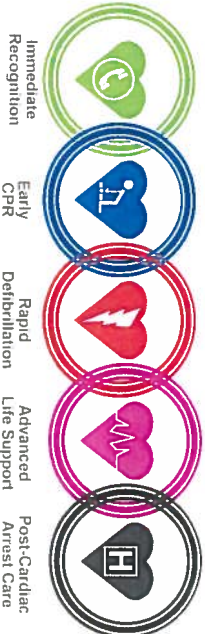
SCA is not the same as a heart attack. A heart attack occurs if blood flow to part of the heart muscle is blocked. SCA, however, may happen after or during a heart attack. SCA can occur to anyone – infant, child, adult, male or female – anywhere, at any time. Many victims of SCA do not have warning signs, symptoms, or a history of heart disease.

## How does an Automated External Defibrillator work?

An Automated External Defibrillator (AED) is used to treat the most common causes of SCA, including ventricular fibrillation (VF). VF is a chaotic quivering of the heart muscle that prevents it from pumping blood. The only effective treatment for VF is defibrillation. An AED treats VF by sending a shock across the heart, so it can start beating regularly again.

## Why do we need an AED?

Survival rates for SCA are directly related to how soon victims receive treatment. For every minute of delay, the chance of survival declines by 7% to 10%. AEDs, when introduced into a community or workplace can save the lives of 30% or more of those who suffer a sudden cardiac arrest.



Better survival has been associated with the first three links in the Chain of Survival: immediate recognition of a cardiac emergency and early access to EMS, early cardiopulmonary resuscitation (CPR) and rapid defibrillation.

Contact the St. John Ambulance AED Program Coordinator to:

- Set up a site assessment
- Determine AED product needs
- Determine AED training & development requirements
- Develop AED Site Coordinator & Response Team
- Access comprehensive, hands-on training
- Maintain readiness
- Program and equipment follow-up and maintenance



**St. John Ambulance**  
Loyalist Branch

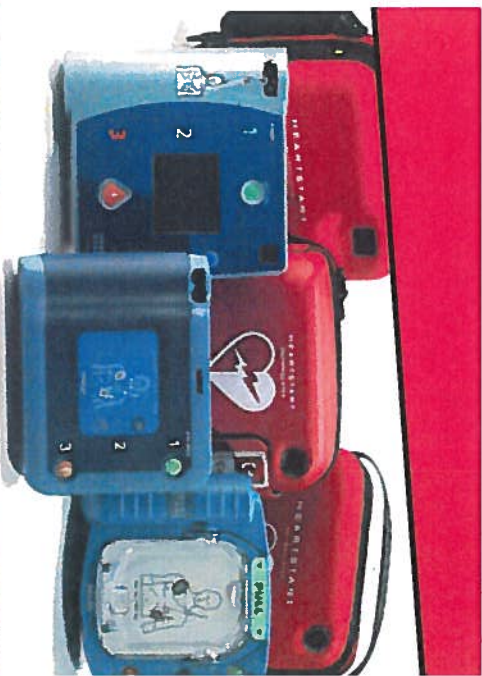
**Kingston Office** Quinte Office  
541 Days Road 417 Montrose Road  
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Loyalist@on.sja.ca  
[www.sja.ca](http://www.sja.ca)



**St John**

**Automated External Defibrillator**



**Loyalist Branch AED SUPPORT PROGRAM**



**St. John Ambulance**

**SAVING LIVES**  
at work, home and play

[www.sja.ca](http://www.sja.ca)

## AED PROGRAM

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### *Premium Support Program exclusive to St. John Ambulance*

- Delivery and orientation:** a 60-minute orientation on the use and maintenance of your AED
- Response planning:** we will work with you to develop a customized response plan which includes the use of your AED
- Product updates:** receive product updates and exclusive special offers
- Expiry reminder service:** when your electrodes and batteries need replacement
- 24/7 after-use equipment support:** we will download all rescue data from your AED and ensure that it is ready to go back into service
- After-use personal support:** access to personal support for rescuers after their use of an AED
- Annual equipment inspections:** we will inspect your AED and first aid kits
- Use of St. John Ambulance's AED trainer:** access to our library of trainer AEDs for in-house demonstrations
- Your facility is never without an AED:** access to St. John Ambulance's loaner unit may be available if you are ever without your AED
- Free replacement electrodes:** receive a free set of electrodes after their use in a rescue attempt
- Registration with local EMS:** so emergency services can better coordinate and respond to emergencies at your facility
- Special rate for AED training:** access to special rates with St. John Ambulance, the industry leader in First Aid and CPR training

*Some services may be subject to additional fees and/or taxes (as required by law), contact us for more information.*



# 1 2 3

## Planning

- Introduce or expand on the need for early access to defibrillation
- Review current situation
- Needs assessment including site assessment, number of AEDs and strategic placement
- Choice of AED
- Delivery and orientation

## Implementation

- Determine training & development requirements
- Develop AED site coordinators & response teams
- Deliver comprehensive, hands-on AED training
- Track trained personnel & provide notification for recertification

## Follow-up

- Post event service including downloading, clinical reviews and CISM
- Medical Direction requirements fulfilled (if required)
- Tracking of electrodes and batteries
- One point of contact for questions or concerns