



Minutes of Meeting

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday September 24, 2013

MEMBERS PRESENT

Mr. Brian Williams, Chair.....briwilliams401@gmail.com
Mr. Wilsie Hatfield..... whatfie@myhighspeed.ca
Ms. Heather Dale Flood.....hdflood@hotmail.com
Councillor Susan Prettejohn.....prettejohn@ripnet.com
Mr. Allan Dunn.....aldunn@propshopontario.com

MEMBERS ABSENT

Mr. Bob Huskinson.....rhuskinson@cogeco.ca
Mr. Colin Dyke.....cdyke@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com

ALSO PRESENT

Ms. Valerie Harvey.....vharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca

1. Minutes

Moved by: Dale Flood

Seconded by: Susan Prettejohn

THAT the Minutes of the meeting of August 27, 2013 be approved.

Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services 2013 Monthly Report

Copies were attached to the agenda.

4. Summary of 2013 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of 2013 Airport Revenues

A copy was attached to the agenda.

6. Summary of 2013 Airport Fuel Revenue

A copy was attached to the agenda.

7. 2014 Operating Budget

A copy was attached to the agenda.

8. Term of Airport Commission Chair

A copy of page of the Airport Commission Terms of Reference was attached to the agenda. During the first meeting of January 2014 a new Chairperson will be elected.

9. Action Item Update

The proposal to erect solar panels on airport property by ENDURAenergy will not be proceeding now that the company has realized that they would have to have a joint venture with surrounding property owners to upgrade the transmission lines.

All lessees in the City Hangar have provided the City a copy of their liability insurance certificates.

Mike Bowen and Kent Wharton obtained a small shed for the Air Cadets to use to store supplies such as dry good, ropes, tie downs, etc. The shed was donated by Kids Creations and the firm received a tax receipt from the Eastern Ontario Gliding Centre. A small sign has also be placed on the shed to recognize the firm for the donation.

10. New Business

There was no new business.

**Next meeting: October 22, 2013 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5:00 PM

Minutes prepared by:
Valerie Harvey
Supervisor of Transportation Service