



Minutes of Meeting

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday May 21, 2013

MEMBERS PRESENT

Mr. Brian Williams, Chair.....briwilliams401@gmail.com
Mr. Allan Dunn.....aldunn@propshopontario.com
Mr. Colin Dyke.....cdyke@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com
Mr. Wilsie Hatfield.....whatfie@ripnet.com

MEMBERS ABSENT

Mr. Bob Huskinson.....rhuskinson@cogeco.ca
Councillor Susan Prettejohn.....prettejohn@ripnet.com
Ms. Heather Dale Flood.....hdflood@hotmail.com

ALSO PRESENT

Ms. Valerie Harvey.....vharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca

1. Minutes

Moved by: Colin Dyke
Seconded by: Mike Bowen

THAT the Minutes of the meeting of April 23, 2013 be approved.
Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services March 2013 Monthly Report

Copies were attached to the agenda.

4. Summary of 2013 Air Traffic Movements

A copy was attached to the agenda

5. Summary of 2013 Airport Revenues

A copy was attached to the agenda.

6. Summary of 2013 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Items Update

Earle Moore, Facilities Supervisor inspected the fascia of the airport terminal and confirmed that it needs a major repair or replacement. He will look at incorporating it with the roof repairs for the 2014 budget. In the meantime a City staff member will sent out to completed temporary repairs.

Kent Wharton stated that he requested quotes from Tackaberry to extend the taxiway for possible new hangars. The quote is to include just gravel as well as gravel and paving. Valerie Harvey stated that once received it would be used to submit to Council for consideration as a 2014 capital budget project. She also suggested that Council might look more favorably on the project if parties interested in building a hangar would sign a letter of commitment. She indicated that she would draft a template for the Commissions' consideration at the next meeting.

8. New Business

None.

**Next meeting: June 25, 2013 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 4:15 PM.

Minutes prepared by:
Valerie Harvey
Supervisor of Transportation Services