



**MINUTES OF MEETING  
BROCKVILLE - 1000 ISLANDS REGIONAL  
TACKABERRY AIRPORT COMMISSION**

**January 24, 2012**

**MEMBERS PRESENT**

Mr. Bob Huskinson.....rhuskinson@cogeco.ca  
Ms. Heather Dale Flood.....hdflood@hotmail.com  
Mr. Allan Dunn.....aldunn@propshopontario.com  
Councillor Susan Prettejohn.....prettejohn@ripnet.com

**ALSO PRESENT**

Ms. Valerie Harvey.....vharvey@brockville.com  
Mr. Kent Wharton - Brock Air Services.....kentwharton\_brockair@sympatico.ca  
Mr. Dean Glover - Brock Air Services.....brockair@kingston.net

**ABSENT**

Mr. Brian Williams, Chair.....briwilliams401@gmail.com

**1. MINUTES**

Moved by: Dale Flood  
Seconded by: Allan Dunn  
THAT the Minutes of the meeting of December 13, 2011 be approved.  
Carried

**2. DISCLOSURE OF INTEREST**

No conflicts declared.

**3. BROCK AIR SERVICES MONTHLY REPORT**

A copy was attached to the agenda.

**4. Summary of Air Traffic Movements**

A copy was attached to the agenda. Brock Air Services is to contact ORNGE to ensure that the airport receives a count of all air ambulance aircraft that utilize the airport when the facility is not staffed

during the times of 4:30 PM to 7:30 AM.

Also air movement counts are to be modified effective January 1, 2012 as follows:

- OPP, RCMP, MNR, DND and Coast Guard counted as government
- Enbridge and Hydro One counted as business
- Air ambulance (fixed winged and helicopter) counted as a new category

## **5. Summary of Airport Revenues**

A copy was attached to the agenda. All future agendas are to include information on fuel purchases so the commission can compare fuel revenue verses expenses.

During the 2013 budget preparation the commission should conduct a survey on landing and tie down fees at other airports to determine if rates should be changed.

## **6. Starting Times of Meetings**

Effective immediately Airport Commission Meetings will commence at 4 PM. Meetings will be scheduled on the 4<sup>th</sup> Tuesday of the month.

## **7. Applications for Vacant Airport Commission Seats**

Four applications have been received by the Clerk's office for the two vacant Airport Commission Seats. Members of City Council will be making the appointments at this evening Council meeting.

## **8. Action Item Update**

N/A

## **9. New Business**

Moved by: Bob Huskinson

Seconded by: Allan Dunn

THAT the request from the Eastern Ontario Gliding Center (correspondence attached) to utilize the airport for glider familiarization flying on May 12<sup>th</sup> and 13<sup>th</sup>, May 19<sup>th</sup> to 21<sup>st</sup>, and May 26<sup>th</sup> and 27<sup>th</sup>, 2012 be approved.

Carried

City hangar lessee Wayne Woods contacted Valerie Harvey and Alan Dunn to complain about the 2012 lease rate increase. He was the only one of the 8 lessees to complain about the rate increase.

Commission members discussed the letter to the editor that was published in the Recorder and Times newspaper by the former Airport Commission Member Hannelore Walther. Although several

statements were incorrect, the Commission chose not to respond or comment.

The Commission is to begin creating a quarterly news release for the Recorder and Times newspaper to provide accurate and up-to-date and information about the airport.

**Next meeting: February 28, 2012 @ 4:00 p.m.  
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5:35 PM

Minutes prepared by:

Valerie Harvey

Supervisor of Transportation Services

*Eastern Ontario Gliding Centre*



**VIA FACSIMILE ONLY**

Mr. Kent Wharton  
Brockville Municipal Airport  
4620 Airport Road  
R.R.#4, Brockville, ON  
K6V 5T4

Dear Mr. Wharton:

The Eastern Ontario Gliding Centre, for the purposes of glider familiarization flying, requests use of the Brockville Municipal Airport on the days of:

May 12 and 13,  
May 19, 20, and 21  
May 26 and 27.

Yours truly,

Captain Lindsey Podebry  
EOGC Commander

cc: Mr. Peter Raabe (via facsimile only)

*Eastern Ontario Gliding Centre*  
613-849-7865