



**MINUTES OF MEETING
BROCKVILLE - 1000 ISLANDS REGIONAL
TACKABERRY AIRPORT COMMISSION**

February 28, 2012

MEMBERS PRESENT

Mr. Bob Huskinson.....rhuskinson@cogeco.ca
Ms. Heather Dale Flood.....hdflood@hotmail.com
Mr. Allan Dunn.....aldunn@propshopontario.com
Ms. Carole Dailey.....carole.dailey@tc.gc.ca
Mr. Wilsie Hatfield.....whatfie@ripnet.co

ALSO PRESENT

Ms. Valerie Harvey.....vharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Dean Glover - Brock Air Services.....brockair@kingston.net

ABSENT

Mr. Brian Williams, Chair.....briwilliams401@gmail.com
Councillor Susan Prettejohn.....prettejohn@ripnet.com

1. Moved by: A. Dunn
Seconded by: D. Flood
THAT in the absence of the Chair, B. Huskinson chairs the February 28, 2012 meeting.
Carried

2. **Welcome New Airport Commission Members**

The new Commission members Carole Dailey and Wilsie Hatfield were welcomed. An overview of the airport which was attached to the agenda was discussed.

3. **MINUTES**

Moved by: D. Flood
Seconded by: A. Dunn
THAT the Minutes of the meeting of January 24, 2012 be amended to reflect that in the absence of the Chair that Susan Prettejohn chaired the meeting and that the amended minutes are approved.
Carried

4. DISCLOSURE OF INTEREST

No conflicts declared.

5. 2012 Airport Budget

A copy was attached to the agenda. A brief overview was provided for the benefit of the new Commission members.

6. BROCK AIR SERVICES MONTHLY REPORT

A copy was attached to the agenda.

7. Summary of Air Traffic Movements

A copy was attached to the agenda. Brock Air has attempted contacting ORNGE several times this past month regarding obtaining after hours air ambulance landings at the airport. To date no response has been received.

8. Summary of Airport Revenues

A copy was attached to the agenda. It was noted that there are **no subsidised gas sales** at the airport. As with other airports there is a preferred sale price for airport member verses transient aircraft landing at the site. V. Harvey was requested to include information on Net Airport Fuel Revenue in all future agendas.

9. Survey Jet A1 and 100 LL Sale Price

A survey was attached to the agenda. The purchase price of Jet A1 fuel at large airports is less expensive than at Brockville due to bulk purchasing, which in turn is reflected in the sale price at these sites.

10. Summary of 2012 Airport Fuel Purchases

A copy was attached to the agenda. No purchased to date in 2012.

11. Airport Comparisons

All future comparisons should only include the Kingston, Cornwall, Smiths Falls and Carp airports.

12. Approval of Small Expenses

Small expenditures can be approved by V. Harvey without going through the Commission.

13. Airport Web Sites

A copy of the web links to the airport web site, NAV Canada's webcam and Environment Canada's airport forecast was attached to the agenda.

14. Action Items Update

The runway line painting tender has been released and is due Friday March 9, 2011.

Ottawa Aviation is still looking for a location for a new flight school and Brockville Airport is still on their list.

ORNGE was sent a letter inviting them to the airport this spring to hold a public information session. To date no response has been received.

15. New Business

B. Huskinson requested that all minutes be sent to the County.

As a follow up K. Wharton is to contact Ottawa Aviation and St. Lawrence College regarding a possible flight school.

D. Glover is to research and obtain a price for an automated system that would provide statistics on after hour's aircraft landing at the airport when staff is not on site.

**Next meeting: March 27, 2012 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5:20 PM

Minutes prepared by:
Valerie Harvey
Supervisor of Transportation Services