



**MINUTES OF MEETING
BROCKVILLE - 1000 ISLANDS REGIONAL
TACKABERRY AIRPORT COMMISSION**

October 18, 2011

MEMBERS PRESENT

Ms. Hannelore Walther.....gwiz@sympatico.ca
Mr. Brian Williams, Chair.....briwilliams401@gmail.com
Mr. Bob Huskinson.....rhuskinson@cogeco.ca
Mr. Allan Dunn.....aldunn@propshopontario.com

ALSO PRESENT

Ms. Valerie Harvey.....vharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Dean Glover - Brock Air Services.....brockair@kingston.net
Mayor Jim Pickard.....mail@elizabethtown-kitley.on.ca

ABSENT

Councillor Susan Prettejohn.....prettejohn@ripnet.com
Ms. Heather Dale Flood.....hdflood@hotmail.com

1. MINUTES

Moved by: B. Huskinson
Seconded by: H. Walther
THAT the Minutes of the meeting of September 13, 2011 be approved.
Carried

2. DISCLOSURE OF INTEREST

No conflicts declared.

3. BROCK AIR SERVICES MONTHLY REPORT

A copy was attached to the agenda.

4. Summary of Air Traffic Movements

A copy was attached to the agenda.

5. Summary of Airport Revenues

A copy was attached to the agenda.

Moved by: B. Huskinson

Seconded by: A. Dunn

THAT effective Wednesday October 19, 2011 the sale price of Jet A1 fuel increased to \$1.93 + HST per litre be approved.

Carried

6. 2012 Budget

The request for 2012 Minor Capital has been submitted for the runway painting in the amount of \$16,275 with the proposed project being funded \$3,795 from the Airport Reserve Fund and \$12,480 from the 2012 Minor Capital Budget.

A draft copy of the 2012 Airport Budget completed On October 11, 2011 (attached) was presented to the commission. The 2012 City budget guidelines were set at a maximum of a 3% increase and this draft budget was at a .09% increase. Included in this draft were an increase in city staff wages and benefits allocation from 2 1/2% to a 5% allocation and an increase in private hangar land lease agreement renewals of \$.34 per square foot.

Moved by: B. Huskinson

Seconded by: H. Walther

THAT the land lease agreement rates for 2012 of \$.34 per square foot be approved.

Carried

Discussions took place regarding the potential loss in operating budget revenues if the current privately owned hangar land lease agreements were terminated in favour of selling the land to the hangar owners.

K Wharton is to provide a survey of hanger space lease rates at surrounding airports for the November Airport Commission meeting.

7. Ottawa Aviation

A copy of an e-mail (attached) from the City's Economic Development Officer D. Paul to update the Airport Commission on his proposal to Ottawa Aviation on building a flight school at the airport was discussed. D. Paul will be submitting the city's formal proposal to Ottawa Aviation by the deadline of the end of October 2011.

Mayor J. Pickard informed the commission that at the Township Council meeting last night a motion was passed to waive the fees and development charges related to this project. He also

indicated that at the next County Council meeting discussions were to take place regarding waiving the County severance fee.

8. Hangar Reference Plan

Two CAD drawings (attached) of the airport with the location of potential new hangar lots were presented. One had lot sizes of 80' x 150' and the other had lot sizes of 100' x 150'. The decision was made not to do anything at this time until Ottawa Aviation decided if they were purchasing property at the airport

9. Airport Commission Members – Biographies

B. Williams provided a copy of his biography .H. Walther and B. Huskinson previously presented theirs.

10. Action Item Update

“Danger High Voltage” signs for the NDB security fencing have been installed.

K. Wharton e-mailed the Mayor air ambulance statistics from the previous year for his discussions with the County on relieving the airport of the County portion of the taxes.

11. New Business

No new business.

**Next meeting: November 15, 2011@ 4:45 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5:45 PM

Minutes prepared by:
Valerie Harvey
Supervisor of Transportation Services