



MINUTES OF MEETING
BROCKVILLE - 1000 ISLANDS REGIONAL
TACKABERRY AIRPORT COMMISSION

February 8, 2011

MEMBERS PRESENT

Mr. Bob Huskinson, Chair rhuskinson@cogeco.ca
 Mr. Allan Dunn aldunn@propshopontario.com
 Mr. Brian Williams briwilliams401@gmail.com
 Ms. Hannelore Walther..... gwiz@sympatico.ca
 Ms. Heather Dale Flood..... hdflood@hotmail.com

ALSO PRESENT

Ms. Valerie Harvey vharvey@brockville.com
 Mr. Kent Wharton - Brock Air Services..... kentwharton_brockair@sympatico.ca

ABSENT

Mr. Dean Glover - Brock Air Services..... dean@brockair.com
 Mr. Paul Hodgert..... aardvark99@sympatico.ca
 Councillor Susan Prettejohn prettejoh@ripnet.com
 Ms. Heather Dale Flood..... hdflood@hotmail.com

1. MINUTES

Moved by: Allan Dunn
 Seconded by: Hannelore Walther

THAT the Minutes of the meeting of December 21, 2010 be approved.

Carried

2. DISCLOSURE OF INTEREST

No conflicts declared

3. STATUS OF ACTION ITEMS

Item	Details	Status	Date
1.	Sale of surplus property in the Village of Lyn. Steps initiated per By-Law 103-2005 Procedure For Sale of Municipal Land.	Ongoing	May/2010
2.	V. Harvey is to provide another budget update at the next meeting.	Ongoing	Nov 23/10
3.	The Airport Commission is to promote the benefits of an air flight training school and make it known that classroom space, hangar space and land is available at the airport.	Pending	August/2010

4. BROCK AIR SERVICES MONTHLY REPORT

Mr. Wharton reviewed Brock Air's monthly report for December 2010. A copy was attached to the agenda.

5. Summary of Air Traffic Movements

A copy was attached to the agenda.

6. Summary of Airport Revenues

A copy was attached to the agenda.

7. Budget

The last draft of the 2011 budget has a 9.84 % increase.

Moved by: Allan Dunn

Seconded by: Brian Williams

To reduce the % increase in the 2011 budget that the price of JET A1 fuel is to increase 3 cents per litre effective February 9, 2011.

Carried

K. Wharton is to contact surrounding airports about the price of JET A1 and 100 LL fuel at just before the next meeting and provide an update at that meeting.

The new budget amount will be presented to Council at the budget meeting scheduled for February 14, 2011. B. Huskinson, H. Walthers, V. Harvey and a representative from Brock Air Services will attend the budget presentation.

8. High Speed Internet

A quote to install high speed internet in the terminal by Xplornet with access by the Brockville Flying Club included capital costs for installation of \$429.99 plus HST, a onetime activation fee of \$49.00 plus HST and the monthly fee of \$39.99 plus HST for a 2 year contract. A. Dunn indicated that he had authority from the Brockville Flying Club to commit to splitting all cost for the service 50- 50 with the City. The service will be in the City's name and the club will pay their portion either on a semi annual or annual basis.

Moved by: Hannelore Walther

Seconded by: Brian Williams

That high speed internet service is installed by Xplornet and that all costs will be split 50-50 with the Brockville Flying Club.

Carried

9. New Business

Paul Hodgert announced that due to his work schedule can no longer serve on the Airport Commission. The Clerk's Office has been notified and they are looking for a replacement.

The 100 LL Fuel pump is down and repairs will be completed tomorrow.

Further investigation into the airport web site is required to bring it up to date.

**Next meeting: March 15, 2011@ 4:30 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5:20 p.m.

Minutes prepared by:

Valerie Harvey

Supervisor of Transportation Services