



**NOTICE AND AGENDA**

**BROCKVILLE - 1000  
ISLANDS REGIONAL TACKABERRY  
AIRPORT COMMISSION MEETING**

**Tuesday, January 19, 2016**

**4:00 PM**

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**

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- 1. Minutes of the November 24, 2015 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services November 2015 Report (attached)**
- 4. Brock Air Services December 2015 Report (attached)**
- 5. Summary of November/December 2015 Air Traffic Movements (attached)**
- 6. Summary of November/December 2015 Airport Revenues (attached)**
- 7. Summary of November/December 2015 Airport Fuel Revenue (attached)**
- 8. Action Item Update**
- 9. New Business**

**BROCKVILLE – 1,000 ISLANDS REGIONAL**  
**TACKABERRY AIRPORT**

**<http://www.brockvilleairport.com>**

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

**Airport Month End Report for **NOVEMBER 2015****

**CURRENT MONTH END AIRCRAFT MOVEMENTS:**

**(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)**

*Statistics inside brackets refer to the previous year's records.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
444 (432)	354 (450)	16 (22)	6 (26)	6 (4)

**AIRCRAFT MOVEMENTS TO DATE**

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
10080 (13598)	3964 (6139)	228 (298)	174 (628)	94 (60)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

**The Current Month's Aircraft Movements of Interest**

Helicopters: 2 Hydro One, 3 Augusta Westland 139 (ORNGE Air Ambulance), 4 pipeline patrol (TransCanada Pipelines), 3 R.C.A.F. (Search & Rescue) and 1 Ontario Provincial Police

Fixed Wing: 1 Piper PA-32RT (operated by a Toronto business)

**ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY**

1. Nov 1, four hunters have thus far harvested two deer from the airport property.

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**ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. Nov 4, Knapps Paving and Landscaping completed the two taxiways adjacent to the newly constructed aircraft hangar.
2. Nov 18, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No faults were discovered and recorded.

**GENERAL REMARKS**

1. Nil report.

End of the November 2015 Airport Month End Report

# BROCKVILLE – 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

## Airport Month End Report for **DECEMBER 2015**

### CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

*Statistics inside brackets refer to the previous year's records.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
312 (696)	228 (432)	18 (22)	38 (26)	2 (2)

### AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
10392 (14294)	4192 (6571)	246 (320)	212 (654)	96 (62)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

### The Current Month's Aircraft Movements of Interest

Helicopters: 1 Augusta Westland 139 (ORNGE Air Ambulance), 5 pipeline patrol (TransCanada Pipelines), 1 R.C.A.F. (Search & Rescue) and 1 Ontario Provincial Police

Fixed Wing: 1 Piper PA-42 Piper Cheyenne turboprop (FlightExec), 3 Beechcraft King Air 90 turboprop (Transport Canada) and 2 single engine business (a Toronto company)

### ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. Dec 1, the Chief Firearms Inspector (Ontario) and the Fire Chief (Elizabethtown/Kitley) visited the airport and inspected the proposed location for Reticle's outdoor, rifle range.
2. Dec 1, a technician from Falcon Security, replaced a faulty, alarm sensor.
3. Dec 28, the Airport Manager witnessed two, unauthorized persons travelling, on the airside of the airport, in the vicinity of the rifle range.

Cont'd/2

The APM drove to the site and advised the two that they were trespassing and must immediately vacate the property. The one individual protested that he was a City of Brockville, authorized hunter, who had signed a waiver permitting him to hunt on the airport property. The APM explained that the waiver restricted him to a piece of the property, well to the NE of his current location and further, that he was not hunting at the time and that his hunting authorization did not permit him to bring a guest, as well. The two then left the airport property.

4. The Airport Manager has since received instruction, from the City of Brockville, that he is to notify the Ontario Provincial Police and have Trespassing charges laid should a similar event occur. It is hoped that such action will not be required. However, the airport property has been well posted and unauthorized travel, on the airside of any airport is in violation of the Federal Canadian Aviation Regulations and Standards (CARS)
5. During the month of December, the Airport Manager issued Runway Surface Conditions, through the NOTAM office, updating the condition of the airport runway.

#### **ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. Dec 7, the Airport Manager placed a quantity of hay over the septic system that serves the Heritage Kitchens leased building. It is hoped that this will assist in keeping the system from freezing.
2. Dec 16, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No faults were discovered and recorded.

#### **GENERAL REMARKS**

1. Dec 14, Reticle Ventures Canada commenced the construction of an earthen berm, on the western section of the airport property, that had been set aside for its' rifle range. It is hoped that the berm will help to reduce the noise from rifles being fired. Reticle sent its' plan to the City, seeking authorization, prior to working on the airport property.



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**  
**SUMMARY OF AIR TRAFFIC MOVEMENTS**



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015 YTD
Training	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	14,344	<b>10,392</b>
Private	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	6,571	<b>4,192</b>
Business	270	322	410	458	432	458	444	484	194	208	248	280	224	254	320	<b>246</b>
Government	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	654	<b>212</b>
Air Ambulance													56	34	62	<b>96</b>
<b>Total</b>	<b>10,794</b>	<b>9,763</b>	<b>12,906</b>	<b>9,502</b>	<b>7,005</b>	<b>8,386</b>	<b>14,166</b>	<b>18,938</b>	<b>20,299</b>	<b>22,336</b>	<b>25,100</b>	<b>26,390</b>	<b>23,756</b>	<b>24,599</b>	<b>21,951</b>	<b>15,138</b>

**2015 Aircraft Movements**

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	336	384	840	576	3,108	264	336	456	348	2,988	444	312	<b>10,392</b>
Private	248	204	390	424	556	262	380	358	408	380	354	228	<b>4,192</b>
Business	20	28	24	20	28	28	20	16	16	12	16	18	<b>246</b>
Government	36	30	12	4	12	14	26	8	2	24	6	38	<b>212</b>
Air Ambulance	4	2	14	6	6	8	20	6	16	6	6	2	<b>96</b>
<b>Total</b>	<b>644</b>	<b>648</b>	<b>1,280</b>	<b>1,030</b>	<b>3,710</b>	<b>576</b>	<b>782</b>	<b>844</b>	<b>790</b>	<b>3,410</b>	<b>826</b>	<b>598</b>	<b>15,138</b>

**Notes:**

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
6. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
7. Effective Jan 1 2012 Hydro One and Endbridge counted as business
8. Effective Jan 1 2012 Air Ambulance counted separately



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**  
**2015 AIRPORT REVENUE**

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2015 Budget
Jet A1 - Fuel	\$2,587.20	\$8,365.50	\$4,529.25	\$3,854.40	\$6,220.50	\$5,309.70	\$13,500.30	\$6,213.90	\$10,739.42	\$5,432.20	\$4,557.71	\$2,017.45	\$73,327.53	
100 LL - Fuel	\$1,180.08	\$655.10	\$329.54	\$1,008.58	\$3,647.44	\$3,548.48	\$4,157.17	\$4,967.89	\$4,299.53	\$3,711.28	\$2,675.80	\$820.44	\$31,001.33	\$107,792.00
Landing Fees	\$180.00	\$510.00	\$360.00	\$390.00	\$450.00	\$420.00	\$750.00	\$360.00	\$360.00	\$390.00	\$330.00	\$150.00	\$4,650.00	\$3,289.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$30.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$699.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	
Call-Outs	\$0.00	\$0.00	\$40.00	\$0.00	\$80.00	\$40.00	\$200.00	\$40.00	\$300.00	\$0.00	\$80.00	\$40.00	\$820.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
<b>Total</b>	<b>\$3,947.28</b>	<b>\$9,530.60</b>	<b>\$5,258.79</b>	<b>\$5,252.98</b>	<b>\$10,412.94</b>	<b>\$9,348.18</b>	<b>\$18,667.47</b>	<b>\$11,611.79</b>	<b>\$15,698.95</b>	<b>\$9,533.48</b>	<b>\$7,643.51</b>	<b>\$3,027.89</b>	<b>\$109,933.86</b>	



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**  
**2014 AIRPORT REVENUE**

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2014
Jet A1 - Fuel	\$4,500.69	\$2,915.35	\$2,509.39	\$10,031.59	\$2,375.18	\$7,229.67	\$9,357.46	\$9,111.82	\$13,472.82	\$3,148.82	\$4,773.96	\$4,766.84	\$74,193.59	
100 LL - Fuel	\$1,594.40	\$1,360.12	\$1,234.26	\$3,257.26	\$4,594.48	\$3,775.80	\$6,990.94	\$7,633.24	\$6,527.40	\$4,140.59	\$2,041.49	\$1,634.38	\$44,784.36	\$102,000.00
Landing Fees	\$570.00	\$240.00	\$90.00	\$450.00	\$480.00	\$480.00	\$360.00	\$540.00	\$660.00	\$420.00	\$330.00	\$300.00	\$4,920.00	\$3,180.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$15.00	\$16.00	\$23.00	\$8.00	\$0.00	\$78.00	\$95.00
Tie Downs	\$75.00	\$45.00	\$0.00	\$15.00	\$15.00	\$45.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$225.00	
Call-Outs	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00	\$220.00	\$80.00	\$0.00	\$40.00	\$0.00	\$0.00	\$600.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	\$0.00	\$0.00	\$80.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
<b>Total</b>	<b>\$6,780.09</b>	<b>\$4,560.47</b>	<b>\$3,833.65</b>	<b>\$13,753.85</b>	<b>\$7,472.66</b>	<b>\$11,750.47</b>	<b>\$16,936.40</b>	<b>\$17,420.06</b>	<b>\$20,706.22</b>	<b>\$7,812.41</b>	<b>\$7,153.45</b>	<b>\$6,701.22</b>	<b>\$124,880.95</b>	

**2015 Airport Fuel Revenue**

(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	1,568	\$1.65	\$2,587	\$0.900	\$1,411	\$1,176
February	5,070	\$1.65	\$8,366	\$0.900	\$4,563	\$3,803
March	2,745	\$1.65	\$4,529	\$0.900	\$2,471	\$2,059
April	2,336	\$1.65	\$3,854	\$0.900	\$2,102	\$1,752
May	3,770	\$1.65	\$6,221	\$0.900	\$3,393	\$2,828
June	3,218	\$1.65	\$5,310	\$0.900	\$2,896	\$2,414
July	8,182	\$1.65	\$13,500	\$0.900	\$7,364	\$6,137
August	3,766	\$1.65	\$6,214	\$0.900	\$3,389	\$2,825
September	6,518	\$1.57	\$10,233	\$0.823	\$5,364	\$4,869
October	3,460	\$1.57	\$5,432	\$0.823	\$2,848	\$2,585
November	2,903	\$1.57	\$4,558	\$0.823	\$2,389	\$2,169
December	1,285	\$1.57	\$2,017	\$0.823	\$1,058	\$960
Sub Total			\$72,821		\$39,248	\$33,573

100 LL Transient						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Price/Litre	Revenue	Price/Litre		Expense
January	0	\$1.71	\$0	\$1.240	\$0	\$0
February	79	\$1.71	\$135	\$1.240	\$98	\$37
March	35	\$1.71	\$60	\$1.240	\$43	\$16
April	128	\$1.71	\$219	\$1.240	\$159	\$60
May	1,449	\$1.71	\$2,478	\$1.240	\$1,797	\$681
June	763	\$1.71	\$1,305	\$1.240	\$946	\$359
July	1,172	\$1.71	\$2,004	\$1.240	\$1,453	\$551
August	1,339	\$1.79	\$2,397	\$1.320	\$1,767	\$629
September	1,201	\$1.68	\$2,018	\$1.210	\$1,453	\$564
October	1,201	\$1.68	\$2,018	\$1.210	\$1,453	\$564
November	350	\$1.68	\$588	\$1.210	\$424	\$165
December	212	\$1.68	\$356	\$1.210	\$257	\$100
Sub Total			\$13,577		\$9,850	\$3,727

100 LL Resident						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	792	\$1.49	\$1,180	\$1.240	\$982	\$198
February	349	\$1.49	\$520	\$1.240	\$433	\$87
March	181	\$1.49	\$270	\$1.240	\$224	\$45
April	530	\$1.49	\$790	\$1.240	\$657	\$133
May	785	\$1.49	\$1,170	\$1.240	\$973	\$196
June	1,521	\$1.49	\$2,266	\$1.240	\$1,886	\$380
July	1,445	\$1.49	\$2,153	\$1.240	\$1,792	\$361
August	1,708	\$1.57	\$2,682	\$1.320	\$2,255	\$427
September	1,160	\$1.46	\$1,694	\$1.210	\$1,404	\$290
October	1,160	\$1.46	\$1,694	\$1.210	\$1,404	\$290
November	1,430	\$1.46	\$2,088	\$1.210	\$1,730	\$358
December	318	\$1.46	\$464	\$1.210	\$385	\$80
Sub Total			\$16,969		\$14,125	\$2,845

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$72,821	\$39,248	\$33,573
100 LL Transient	\$13,577	\$9,850	\$3,727
100 LL Resident	\$16,969	\$14,125	\$2,845
<b>Total</b>	<b>\$103,367</b>	<b>\$63,223</b>	<b>\$40,145</b>

**Value of Fuel in the Tanks as of the End of December 2015**

	Litres of Fuel	* Cost/litre	* Fuel Value
	in Tanks	last purchase	in Tanks
Jet A1	3,695	\$0.789	\$2,915
100 LL	9,131	\$1.099	\$10,035
<b>Total</b>			<b>\$12,950</b>

\* value of fuel in tanks based on cost/litre of last purchase