



NOTICE AND AGENDA

**BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday, April 19, 2016

4:00 PM

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

- 1. Minutes of the March 15, 2016 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services March 2016 Report (attached)**
- 4. Summary of March 2016 Air Traffic Movements (attached)**
- 5. Summary of March 2016 Airport Revenues (attached)**
- 6. Summary of March 2016 Airport Fuel Revenue (attached)**
- 7. Action Item Update**
- 8. New Business**

BROCKVILLE – 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

Airport Month End Report for **MARCH 2016**

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

Statistics inside brackets refer to the previous year’s recorded take-offs and landings.

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
616 (840)	264 (390)	28 (24)	12 (12)	2 (14)

AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
1336 (1560)	722 (842)	68 (72)	24 (78)	10 (20)

Effective Jan 1st, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

The Current Month’s Aircraft Movements of Interest

Helicopters: 1 Augusta Westland 139 (ORNGE Air Ambulance), 3 pipeline patrol (TransCanada Pipelines) and 5 Hydro One

Fixed Wing: 1 Beechcraft 350 King Air turboprop (Montreal business), 1 Beechcraft 90 King Air turboprop (Transport Canada) and 3 Pilatus PC12 single engine turboprop (American Iron & Metal)

ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. During the month of March, the Airport Manager issued Runway Surface Conditions, through the NOTAM office, thus updating the condition of the airport runway, taxiways and apron for the benefit of arriving and departing pilots.

Cont’d/2

ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT

1. March 2, a quick thaw resulted in melting snow, from the roof of the Heritage Kitchens leased building, collecting and being trapped, at the SW corner of the building. The snow was removed and remedied the situation. This occurrence has happened before and is due, in part, to the location of the adjacent septic system, which happens to be at a higher elevation than the building itself.
2. March 16, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No faults were discovered and recorded.

GENERAL REMARKS

1. The Reticle Ventures Canada management team submitted its' draft Standard Operating Procedures (SOPs) to the City of Brockville, Brock Air Services and Transport Canada for comments and suggestions. Brock Air Services, acting in its' capacity as the Airport Operator, responded by:
 - clarifying its' role as a UNICOM radio operator and not that of an air traffic control tower. The Airport Unicom Operator fulfills a number of other airport related duties and thus, cannot be held responsible for notifying the Range Control Officer of any aircraft that might enter the range area. Reticle accepted that observation and agreed to modify its' SOPs accordingly.
 - Brock Air had previously suggested a combination of red/green flags to be raised to visually indicate when the range was "live" and "closed". Those comments were also adopted by Reticle which built further on that safety feature by commenting that it was considering lights to indicate night time shooting events.
 - Brock Air reiterated its' request for the introduction of an airport Mandatory Frequency and right hand circuit pattern for Runway 34 and Runway 04. The last two requests were included in its' comments to Reticle, regarding the draft SOPs and directed more towards Mr. Nick Taylor of Transport Canada. No feedback was received.



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKBERRY AIRPORT
SUMMARY OF AIR TRAFFIC MOVEMENTS**



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Training	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	14,344	10,392	1,336
Private	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	6,571	4,192	722
Business	270	322	410	458	432	458	444	484	194	208	248	280	224	254	320	246	68
Government	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	654	212	26
Air Ambulance													56	34	62	96	10
Total	10,794	9,763	12,906	9,502	7,005	8,386	14,166	18,938	20,299	22,336	25,100	26,390	23,756	24,599	21,951	15,138	2,162

2016 Aircraft Movements

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	408	312	616										1,336
Private	260	198	264										722
Business	28	12	28										68
Government	12	2	12										26
Air Ambulance	2	6	2										10
Total	710	530	922	0	0	0	0	0	0	0	0	0	2,162

Notes:

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
6. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
7. Effective Jan 1 2012 Hydro One and Endbridge counted as business
8. Effective Jan 1 2012 Air Ambulance counted separately



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2016 AIRPORT REVENUE

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2016 Budget
Jet A1 - Fuel	\$3,288.89	\$2,867.44	\$4,076.32	\$1,997.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,229.93	
100 LL - Fuel	\$2,066.58	\$385.34	\$557.92	\$560.36	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,616.20	
Landing Fees	\$270.00	\$270.00	\$360.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,050.00	
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Tie Downs	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	
Call-Outs	\$120.00	\$40.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
Total	\$5,745.47	\$3,562.78	\$4,994.24	\$2,762.64	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,111.13	



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2015 AIRPORT REVENUE

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2015
Jet A1 - Fuel	\$2,587.20	\$8,365.50	\$4,529.25	\$3,854.40	\$6,220.50	\$5,309.70	\$13,500.30	\$6,213.90	\$10,739.42	\$5,432.20	\$4,557.71	\$2,017.45	\$73,327.53	
100 LL - Fuel	\$1,180.08	\$655.10	\$329.54	\$1,008.58	\$3,647.44	\$3,548.48	\$4,157.17	\$4,967.89	\$4,299.53	\$3,711.28	\$2,675.80	\$820.44	\$31,001.33	\$107,792.00
Landing Fees	\$180.00	\$510.00	\$360.00	\$390.00	\$450.00	\$420.00	\$750.00	\$360.00	\$360.00	\$390.00	\$330.00	\$150.00	\$4,650.00	\$3,289.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$30.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$699.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	
Call-Outs	\$0.00	\$0.00	\$40.00	\$0.00	\$80.00	\$40.00	\$200.00	\$40.00	\$300.00	\$0.00	\$80.00	\$40.00	\$820.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
Total	\$3,947.28	\$9,530.60	\$5,258.79	\$5,252.98	\$10,412.94	\$9,348.18	\$18,667.47	\$11,611.79	\$15,698.95	\$9,533.48	\$7,643.51	\$3,027.89	\$109,933.86	

2016 Airport Fuel Revenue

(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	2,233	\$1.46	\$3,260	\$0.706	\$1,576	\$1,684
February	1,964	\$1.46	\$2,867	\$0.706	\$1,387	\$1,481
March	2,792	\$1.46	\$4,076	\$0.706	\$1,971	\$2,105
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
Sub Total	6,989		\$10,204		\$4,934	\$5,270

100 LL Transient						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Price/Litre	Revenue	Price/Litre		Expense
January	534	\$1.68	\$897	\$1.213	\$648	\$249
February	119	\$1.68	\$200	\$1.213	\$144	\$56
March	54	\$1.68	\$91	\$1.213	\$66	\$25
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
Sub Total	707		\$1,188		\$858	\$330

100 LL Resident						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	801	\$1.46	\$1,169	\$1.213	\$972	\$198
February	127	\$1.46	\$185	\$1.213	\$154	\$31
March	320	\$1.46	\$467	\$1.213	\$388	\$79
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
Sub Total	1,248		\$1,822		\$1,514	\$308

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$10,204	\$4,934	\$5,270
100 LL Transient	\$1,188	\$858	\$330
100 LL Resident	\$1,822	\$1,514	\$308
Total	\$13,214	\$7,306	\$5,908

Value of Fuel in the Tanks as of the End of March 2016

	Litres of Fuel	* Cost/litre	* Fuel Value
	in Tanks	last purchase	in Tanks
Jet A1	6,863	\$0.660	\$4,530
100 LL	7,100	\$1.099	\$7,802
Total			\$12,332

* value of fuel in tanks based on cost/litre of last purchase