



NOTICE AND AGENDA

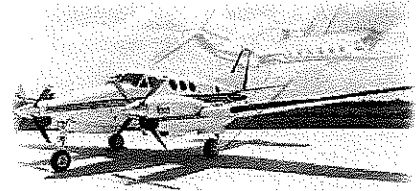
**BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday, February 21, 2017

4:00 PM

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

1. Minutes of the January 24, 2017 Meeting (DRAFT COPY)
2. Disclosure of Interest
3. Brock Air Services January 2017 Report (attached)
4. Summary of January 2017 Air Traffic Movement (attached)
5. Summary of January 2017 Airport Revenue (attached)
6. Summary of January 2017 Airport Fuel Revenue (attached)
7. Summary of 2009-2016 Airport Expenses & Revenues (attached)
8. Action Item Update
9. New Business



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, January 24, 2017

MEMBERS PRESENT

Mr. Allan Dunn.....info@1000islandsdocks.com
Mr. Colin Dyke.....cdyke@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net

MEMBERS ABSENT

Mr. Wilsie Hatfield – Chair..... whatfie@myhighspeed.ca

ALSO PRESENT

Mr. Dean Glover - Brock Air Services.....brockair@kingstom.net
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Moved by: Mike Bowen

Seconded by: ALL

THAT the Minutes of the meeting of November 29, 2016 be approved.

Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services November-December 2016 Monthly Reports

A copy was attached to the agenda.

4. Summary of November-December 2016 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of November-December Airport Revenues

A copy was attached to the agenda.

6. Summary of November-December 2016 Airport Fuel Revenues

A copy was attached to the agenda.

7. Summary of 2016 & 2017 Airport Leasing Revenue

A copy was attached to the agenda

8. Action Item Update

Allegiant Airlines – NOTAM for Allegiant Air approach has now been issued. Airline now calls in to Brockville by radio to announce they are entering airspace.

Instrument Approaches– NAV CANADA previously announced that we would have to find an external design organization (EDO) to certify the GNSS approaches moving forward. Brockville teamed with AMCO to negotiate a group price for certification from an EDO. Initial estimate was \$10000/approach every 4 years. January 24th we were told by AMCO that the cost will be much lower, but were not quoted a price. Intention is to keep GNSS approach 22, and if feasible GNSS approach 9. The non-directional beacon (NDB) is likely to be decommissioned if the costs of certification are deemed too expensive.

9. New Business

Air Cadets – NOTAM to be issued to Ogdensburg airport in the spring in advance of gliding operations being performed by the air cadets. All incoming pilots to be made aware of gliding operations to take place May 13-14 & 20-22.

**Next meeting: March 21, 2017 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:30 pm**

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville

BROCKVILLE – 1,000 ISLANDS REGIONAL
TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

Airport Month End Report for JANUARY 2017

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

Statistics inside brackets refer to the previous year's recorded take-offs and landings.

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
768 (408)	244 (260)	8 (28)	12 (12)	12 (2)

AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
768 (408)	244 (260)	8 (28)	12 (12)	12 (2)

Effective Jan 1st, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

The Current Month's Aircraft Movements of Interest

Helicopters: 5 ORNGE Air Ambulance, 3 pipeline patrol (TransCanada Pipelines), 1 Bell 206 Transport Canada and 1 Hydro One

Fixed Wing: 1 Pilatus PC-12 (ORNGE Air Ambulance)

ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. Jan 30, Brock Air Services advised Mr. David Carlin, of the FAA, of the May 2017 dates that the Royal Canadian Air Cadet League would be operating at CNL3 and that its' gliders would be operating to 3500' ASL, within 1.5 nm of the aerodrome, be radio equipped, transmitting on 123.0 MHz; however, non-transponder equipped. The FAA said that it would work with the KOGS Airport Manager and issue a pertinent NOTAM. He also thanked Brock Air for the early advisory on the matter. Cont'd.../2

2. During the month of January, the Airport Manager issued a series of Runway Surface Condition Reports through the NAV CANADA NOTAM office.
3. Jan. 18, the airport staff noted that Ogdensburg, NY traffic started to broadcast position reports when conducting the overhead, RWY 9 RNAV (GPS) approach into KOGS.

ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT

1. Jan 11, the Airport Manager conducted a scheduled, monthly inspection and testing of the Non-Directional Beacon transmitter. No faults were discovered.
2. Jan 15, the anemometer, atop the mast adjacent to the Airport Passenger Terminal failed to provide wind velocity. Brock Air Services attempted to free up the sensor, by means of oil; however, it proved unsuccessful. A Davis Weather Wizard parts supplier was contacted and a replacement sensor was ordered by the City of Brockville. The original anemometer had been in service for 15 years.
3. Jan 18, to comply with a Transport Canada Non Directional Beacon audit report finding, a new lock was placed on the Antenna Tuning cabinet, that is located on a pole at the NDB site. The service was provided by SECUREWAY, a local locksmith.
4. Jan 24, clean sand (no salt) was spread on Rwy 04/22, the aprons, taxiways and entrance road due to a recent freezing rain event.

GENERAL REMARKS

1. Jan 31, Brock Air Services drafted a letter, for the City of Brockville's consideration, when responding to the Transport Canada audit findings report.

End of the December 2016 Airport Month End Report



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
SUMMARY OF AIR TRAFFIC MOVEMENTS



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Training	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	14,344	10,392	11,232	768
Private	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	6,571	4,192	4,120	244
Business	270	322	410	458	432	458	444	484	194	208	248	280	224	254	320	246	254	8
Government	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	654	212	200	12
Air Ambulance													56	34	62	96	70	12
Total	10,794	9,763	12,906	9,502	7,005	8,386	14,166	18,938	20,299	22,336	25,100	26,390	23,756	24,599	21,951	15,138	15,876	1,044

2017 Aircraft Movements

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	768												768
Private	244												244
Business	8												8
Government	12												12
Air Ambulance	12												12
Total	1,044	0	0	0	0	0	0	0	0	0	0	0	1,044

Notes:

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
6. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
7. Effective Jan 1 2012 Hydro One and Endbridge counted as business
8. Effective Jan 1 2012 Air Ambulance counted separately



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2017 AIRPORT REVENUE

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2017 Budget
Jet A1 - Fuel	\$925.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$925.65	
100 LL - Fuel	\$507.99	\$83.57	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$637.56	\$110,000.00
Landing Fees	\$150.00	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$3,300.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Call-Outs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
Total	\$1,583.64	\$173.57	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,803.21	\$113,800.00



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2016 AIRPORT REVENUE

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2016 Budget
Jet A1 - Fuel	\$3,288.89	\$2,867.44	\$4,076.32	\$5,190.94	\$5,357.75	\$11,927.57	\$7,824.96	\$3,746.80	\$8,190.08	\$4,828.98	\$2,959.02	\$922.59	\$61,181.34	
100 LL - Fuel	\$2,066.58	\$385.34	\$557.92	\$2,908.90	\$4,157.50	\$5,375.10	\$4,671.36	\$6,658.61	\$3,935.20	\$5,009.09	\$2,286.79	\$456.94	\$38,469.33	\$110,000.00
Landing Fees	\$270.00	\$270.00	\$360.00	\$390.00	\$480.00	\$690.00	\$331.00	\$360.00	\$420.00	\$300.00	\$270.00	\$180.00	\$4,321.00	\$3,289.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$53.00	\$0.00	\$0.00	\$0.00	\$61.00	\$699.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00	\$45.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00	
Call-Outs	\$120.00	\$40.00	\$0.00	\$200.00	\$0.00	\$180.00	\$40.00	\$100.00	\$40.00	\$0.00	\$40.00	\$0.00	\$760.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
Total	\$5,745.47	\$3,562.78	\$4,994.24	\$8,704.84	\$10,003.25	\$18,187.67	\$13,012.32	\$10,880.41	\$12,638.28	\$10,138.07	\$5,555.81	\$1,559.53	\$104,982.67	\$113,988.00

2017 Airport Fuel Revenue
(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
Qty.	Gross Revenue		Gross Expense		Net Revenue	
	Price/Litre	Revenue	Purchase Price/Litre	Expense		
January	61	\$1.53	\$93	\$0.779	\$48	\$46
February	0	\$0.00	\$0	\$0.000	\$0	\$0
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
Sub Total	61		\$93		\$48	\$46

100 LL Transient						
Qty.	Gross Revenue		Gross Expense		Net Revenue	
	Price/Litre	Revenue	Purchase Price/Litre	Expense		
January	300	\$1.59	\$477	\$1.120	\$336	\$141
February	0	\$0.00	\$0	\$0.000	\$0	\$0
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
Sub Total	300		\$477		\$336	\$141

100 LL Resident						
Qty.	Gross Revenue		Gross Expense		Net Revenue	
	Price/Litre	Revenue	Purchase Price/Litre	Expense		
January	300	\$1.37	\$411	\$1.120	\$336	\$75
February	0	\$1.46	\$0	\$0.000	\$0	\$0
March	0	\$1.46	\$0	\$0.000	\$0	\$0
April	0	\$1.42	\$0	\$0.000	\$0	\$0
May	0	\$1.42	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
Sub Total	300		\$411		\$336	\$75

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$93	\$48	\$46
100 LL Transient	\$477	\$336	\$141
100 LL Resident	\$411	\$336	\$75
Total	\$981	\$720	\$262

Value of Fuel in the Tanks as of the End of May 2016

	Litres of Fuel in Tanks	* Cost/litre last purchase	* Fuel Value in Tanks
	Jet A1	9,404	\$0.699
100 LL	9,223	\$1.139	\$10,505
Total			\$17,078

* value of fuel in tanks based on cost/litre of last purchase

Airport Expenses & Revenues

Year	Budget	Revenues	Expenses	Net Expense	
2009	\$92,781	\$106,681	\$197,652	\$90,971	
2010	\$86,185	\$104,044	\$195,781	\$91,737	0.84%
2011	\$94,673	\$118,566	\$199,339	\$80,773	-11.95%
2012	\$88,514	\$156,316	\$227,187	\$70,871	-12.26%
2013	\$84,062	\$160,054	\$223,952	\$63,898	-9.84%
2014	\$82,463	\$170,349	\$240,878	\$70,529	10.38%
2015	\$85,542	\$164,110	\$240,271	\$76,161	7.99%
2016	\$85,773	\$163,293	\$224,176	<u>\$60,883</u>	-20.06%

