



## **NOTICE AND AGENDA**

### **BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT COMMISSION MEETING**

**Tuesday, February 17, 2014**

**4:00 PM**

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**

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- 1. Minutes of the December 16, 2014 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services December 2014 Report (attached)**
- 4. Summary of November 2014 Air Traffic Movements (attached)**
- 5. Summary of 2014 Airport Revenues (attached)**
- 6. Summary of 2014 Airport Fuel Revenue (attached)**
- 7. Brock Air Services January 2015 Report (attached)**
- 8. Summary of January 2015 Air Traffic Movements (attached)**
- 9. Summary of 2015 Airport Revenues (attached)**
- 10. Summary of 2014 Airport Fuel Revenue (attached)**
- 11. Action Item Update**
- 12. New Business**

# BROCKVILLE – 1,000 ISLANDS REGIONAL

## TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

### Airport Month End Report for **DECEMBER 2014**

#### CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

*Statistics inside brackets refer to the previous year's records.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
696 (480)	432 (212)	22 (10)	26 (48)	2 (4)

#### AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
14294 (16824)	6571 (6595)	320 (254)	654 (892)	62 (34)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include: OPP, RCMP, MNR, DND and Canadian Coast Guard

#### The Current Month's Aircraft Movements of Interest

Helicopters: 1 Hydro One, 3 pipeline patrol (TransCanada Pipelines), 2 pipeline patrol (Enbridge Pipelines) and 1 Canadian Forces

Fixed Wing: 3 Pilatus PC-12 (American Iron & Metal) and 2 Lockheed C130 Hercules (RCAF, no landing, practice instrument approaches and overshoots), 1 single-engine business (Brampton Brick), 1 single-engine business (a Montreal based aircraft)

#### ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. A number of Runway Surface Conditions Reports were faxed to NavCanada for further availability to pilots.

2. December 6, the Brock Air staff completed renewal training in Emergency First Aid. Their certificates are valid for three years.
3. December 19, a Notice to Airmen was issued advising of the failure of the left hand Runway Identification Light (strobe) adjacent to the threshold of Runway 04. The failure was the result of a faulty, flash bulb. Two new bulbs were ordered; one for installation and the second for inventory purposes.

### **ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. December 1, NavCanada technicians reinstalled its' two weather cameras on the roof of the Passenger Terminal after the roof repairs were completed. One camera is aimed at the approach end of Rwy 04 and the other camera is aimed at the approach end of Rwy 22. Still pictures are then transmitted, every few minutes, through the NavCanada pilot, self-briefing website.
2. December 9, hay was distributed over the septic system that serves the Heritage Kitchen building. It is hoped that the hay will insulate the below ground pipes and eliminate the chance of their freezing during the winter months.
3. December 17, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No defects were recorded.

### **GENERAL REMARKS**

1. Nil report.



**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT  
SUMMARY OF AIR TRAFFIC MOVEMENTS**



	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014 YTD
Training	7,094	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	14,344
Private	2,080	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	6,571
Business	262	270	322	410	458	432	458	444	484	194	208	248	280	224	254	320
Government	734	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	654
Air Ambulance														56	34	62
<b>Total</b>	<b>10,170</b>	<b>10,794</b>	<b>9,763</b>	<b>12,906</b>	<b>9,502</b>	<b>7,005</b>	<b>8,386</b>	<b>14,166</b>	<b>18,938</b>	<b>20,299</b>	<b>22,336</b>	<b>25,100</b>	<b>26,390</b>	<b>23,756</b>	<b>24,599</b>	<b>21,951</b>

**2014 Aircraft Movements**

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	264	576	312	840	4,320	768	648	1,072	648	3,768	432	696	14,344
Private	326	550	324	508	612	676	616	776	798	503	450	432	6,571
Business	36	12	16	24	30	32	20	32	46	28	22	22	320
Government	24	60	48	48	102	62	108	62	40	48	26	26	654
Air Ambulance	4	6	4	4	12	4	6	8	4	4	4	2	62
<b>Total</b>	<b>654</b>	<b>1,204</b>	<b>704</b>	<b>1,424</b>	<b>5,076</b>	<b>1,542</b>	<b>1,398</b>	<b>1,950</b>	<b>1,536</b>	<b>4,351</b>	<b>934</b>	<b>1,178</b>	<b>21,951</b>

**Notes:**

- In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
- In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
- In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
- In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
- Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
- Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
- Effective Jan 1 2012 Hydro One and Endbridge counted as business
- Effective Jan 1 2012 Air Ambulance counted separately



**BROCKVILLE**  
CITY OF THE 1000 ISLANDS

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT**  
**2014 AIRPORT REVENUE**

Excluding HST

	January	February	March	April	May	June	July	August	September	October	November	December	Total	2014 Budget
Jet A1 - Fuel	\$4,500.69	\$2,915.35	\$2,509.39	\$10,031.59	\$2,375.18	\$7,229.67	\$9,357.46	\$9,111.82	\$13,472.82	\$3,148.82	\$4,773.96	\$4,766.84	\$74,193.59	
100 LL - Fuel	\$1,594.40	\$1,360.12	\$1,234.26	\$3,257.26	\$4,594.48	\$3,775.80	\$6,990.94	\$7,633.24	\$6,527.40	\$4,140.59	\$2,041.49	\$1,634.38	\$44,784.36	\$102,000.00
Landing Fees	\$570.00	\$240.00	\$90.00	\$450.00	\$480.00	\$480.00	\$360.00	\$540.00	\$660.00	\$420.00	\$330.00	\$300.00	\$4,920.00	\$3,180.00
Parking Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$15.00	\$16.00	\$23.00	\$8.00	\$0.00	\$78.00	\$95.00
Tie Downs	\$75.00	\$45.00	\$0.00	\$15.00	\$15.00	\$45.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$225.00	
Call-Outs	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00	\$220.00	\$80.00	\$0.00	\$40.00	\$0.00	\$0.00	\$600.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	\$0.00	\$0.00	\$80.00	
Hangar Fees													\$0.00	
Terminal Fee													\$0.00	
<b>Total</b>	<b>\$6,780.09</b>	<b>\$4,560.47</b>	<b>\$3,833.65</b>	<b>\$13,753.85</b>	<b>\$7,472.66</b>	<b>\$11,750.47</b>	<b>\$16,936.40</b>	<b>\$17,420.06</b>	<b>\$20,706.22</b>	<b>\$7,812.41</b>	<b>\$7,153.45</b>	<b>\$6,701.22</b>	<b>\$124,880.95</b>	

**2014 Airport Fuel Revenue**

(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue		Gross Expense		Net Revenue	
	Sale Qty.	Price/Litre	Revenue	Purchase Price/Litre		Expense
January 1 - 20	2,057	\$1.95	\$4,011	\$1.04	\$2,139	\$1,872
January 21 - 31	246	\$1.99	\$490	\$1.10	\$271	\$219
February	1,465	\$1.99	\$2,915	\$1.10	\$1,612	\$1,304
March	1,261	\$1.99	\$2,509	\$1.10	\$1,387	\$1,122
April	5,041	\$1.99	\$10,032	\$1.10	\$5,545	\$4,486
May	1,230	\$1.99	\$2,448	\$1.03	\$1,267	\$1,181
June	3,633	\$1.99	\$7,230	\$1.03	\$3,742	\$3,488
July	5,257	\$1.78	\$9,357	\$1.01	\$5,310	\$4,048
August	5,119	\$1.78	\$9,112	\$1.01	\$5,170	\$3,942
September	7,569	\$1.78	\$13,473	\$1.01	\$7,645	\$5,828
October	1,769	\$1.78	\$3,149	\$1.03	\$1,822	\$1,327
November	2,682	\$1.78	\$4,774	\$1.03	\$2,762	\$2,012
December	2,678	\$1.78	\$4,767	\$1.03	\$2,758	\$2,009
<b>Sub Total</b>			<b>\$74,266</b>		<b>\$41,430</b>	<b>\$32,836</b>

100 LL Transient						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Price/Litre	Revenue	Price/Litre		Expense
January	296	\$1.84	\$545	\$1.37	\$406	\$139
February	181	\$1.84	\$333	\$1.37	\$248	\$85
March	48	\$1.84	\$88	\$1.37	\$66	\$23
April	940	\$1.84	\$1,730	\$1.37	\$1,288	\$442
May	1,571	\$1.84	\$2,891	\$1.38	\$2,168	\$723
June	1,029	\$1.84	\$1,893	\$1.38	\$1,420	\$473
July	2,374	\$1.88	\$4,463	\$1.41	\$3,347	\$1,116
August	2,568	\$1.88	\$4,828	\$1.41	\$3,621	\$1,207
September	1,597	\$1.82	\$2,907	\$1.35	\$2,156	\$751
October	1,172	\$1.87	\$2,192	\$1.40	\$1,641	\$551
November	152	\$1.87	\$284	\$1.40	\$213	\$71
December	19	\$1.87	\$36	\$1.40	\$27	\$9
<b>Sub Total</b>			<b>\$22,189</b>		<b>\$16,599</b>	<b>\$5,589</b>

100 LL Resident						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Price/Litre	Revenue	Purchase Price/Litre		Expense
January	648	\$1.62	\$1,050	\$1.37	\$888	\$162
February	634	\$1.62	\$1,027	\$1.37	\$869	\$159
March	704	\$1.62	\$1,140	\$1.37	\$964	\$176
April	943	\$1.62	\$1,528	\$1.37	\$1,292	\$236
May	1,055	\$1.62	\$1,709	\$1.38	\$1,456	\$253
June	1,162	\$1.62	\$1,882	\$1.38	\$1,604	\$279
July	1,607	\$1.66	\$2,668	\$1.41	\$2,266	\$402
August	1,690	\$1.66	\$2,805	\$1.41	\$2,383	\$423
September	2,176	\$1.60	\$3,482	\$1.35	\$2,938	\$544
October	1,233	\$1.65	\$2,034	\$1.40	\$1,726	\$308
November	1,065	\$1.65	\$1,757	\$1.40	\$1,491	\$266
December	969	\$1.65	\$1,599	\$1.40	\$1,357	\$242
<b>Sub Total</b>			<b>\$22,682</b>		<b>\$19,232</b>	<b>\$3,449</b>

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$74,266	\$41,430	\$32,836
100 LL Transient	\$22,189	\$16,599	\$5,589
100 LL Resident	\$22,682	\$19,232	\$3,449
<b>Total</b>	<b>\$119,136</b>	<b>\$77,262</b>	<b>\$41,875</b>

**Value of Fuel In the Tanks as of the End of December 2014**

	Litres of Fuel in Tanks	* Cost/litre last purchase	* Fuel Value in Tanks
Jet A1	19,100	\$1.03	\$19,672
100 LL	17,208	\$1.40	\$24,092
<b>Total</b>			<b>\$43,764</b>

\* value of fuel in tanks based on cost/litre of last purchase

# BROCKVILLE – 1,000 ISLANDS REGIONAL

## TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

### Our Mission Statement:

“Attract new business to the Brockville region, provide air ambulance/search and rescue facilities while maintaining a public destination facility that reflects well on the local community.”

## Airport Month End Report for **JANUARY 2015**

### CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via Unicom, radio reception playback from 16:31 to 07:29)

*Statistics inside brackets refer to the previous year's records.*

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
336 (264)	248 (326)	20 (36)	36 (24)	4 (4)

### AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
336 (264)	248 (326)	20 (36)	36 (24)	4 (4)

Effective Jan 1<sup>st</sup>, 2012: Business aircraft will include Hydro One and pipeline patrol helicopters

Government aircraft will include; OPP, RCMP, MNR, DND and Canadian Coast Guard

### The Current Month's Aircraft Movements of Interest

Helicopters: 2 Augusta Westland 139 (ORNGE Air Ambulance), 4 pipeline patrol (TransCanada Pipelines), 3 pipeline patrol (Enbridge Pipelines) and 2 Bell 412 (Canadian Forces)

Fixed Wing: 2 Pilatus PC-12 (American Iron & Metal) and 1 Lockheed C130 Hercules (RCAF, no landing, practice instrument approaches and overshoots) and 1 Cirrus, single-engine business

### ITEMS PERTAINING TO AVIATION SAFETY AND AERODROME SECURITY

1. A number of Runway Surface Conditions Reports were faxed to NavCanada for further availability to pilots.

### **ITEMS PERTAINING TO AERODROME MAINTENANCE AND EQUIPMENT**

1. January 15, a new, propane powered, forced air heater was installed in the City's Maintenance Garage. The airport staff had collected and submitted bids from three prospective installers. The lowest bid was selected by the City. The previous heater had failed its' annual, plenum inspection after several years in service.
2. January 17, the section of taxiway that adjoins the main apron had heaved to the point where it caught the airport contractor's snow plow which resulted in significant damage to the front plow's hydraulic cylinders. The plow was removed and repairs made as quickly as possible.
3. January 19, a work crew, from the City, applied and packed cold patch into the torn taxiway as described in the previous note.
4. January 21, the Airport Manager conducted a scheduled, monthly inspection of the NonDirectional Beacon transmitter. No defects were recorded.

### **GENERAL REMARKS**

1. It is suggested that the narrow strip, in the taxiway, that adjoins the apron, be excavated in the spring, leveled and then paved. This will preclude the possibility of a propeller strike while an aircraft is taxiing through that area.

End of the January 2015 Airport Month End Report





**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT  
SUMMARY OF AIR TRAFFIC MOVEMENTS**



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015 YTD
Training	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416	16,824	14,344	336
Private	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462	6,595	6,571	248
Business	270	322	410	458	432	458	444	484	194	208	248	280	224	254	320	20
Government	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598	892	654	36
Air Ambulance													56	34	62	4
<b>Total</b>	<b>10,794</b>	<b>9,763</b>	<b>12,906</b>	<b>9,502</b>	<b>7,005</b>	<b>8,386</b>	<b>14,166</b>	<b>18,938</b>	<b>20,299</b>	<b>22,336</b>	<b>25,100</b>	<b>26,390</b>	<b>23,756</b>	<b>24,599</b>	<b>21,951</b>	<b>644</b>

**2015 Aircraft Movements**

	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Training	336												336
Private	248												248
Business	20												20
Government	36												36
Air Ambulance	4												4
<b>Total</b>	<b>644</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>644</b>

**Notes:**

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 15, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.
6. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
7. Effective Jan 1 2012 Hydro One and Endbridge counted as business
8. Effective Jan 1 2012 Air Ambulance counted separately



**2015 Airport Fuel Revenue**

(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue			Gross Expense		Net Revenue
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre	Expense	
January	1,568	\$1.65	\$2,587	\$0.859	\$1,347	\$1,240
February	0	\$0.00	\$0	\$0.000	\$0	\$0
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
<b>Sub Total</b>			<b>\$2,587</b>		<b>\$1,347</b>	<b>\$1,240</b>

100 LL Transient						
	Gross Revenue			Gross Expense		Net Revenue
	Qty.	Price/Litre	Revenue	Price/Litre	Expense	
January	0	\$1.71	\$0	\$0.000	\$0	\$0
February	0	\$0.00	\$0	\$0.000	\$0	\$0
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
<b>Sub Total</b>			<b>\$0</b>		<b>\$0</b>	<b>\$0</b>

100 LL Resident						
	Gross Revenue			Gross Expense		Net Revenue
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre	Expense	
January	792	\$1.49	\$1,180	\$1.099	\$870	\$310
February	0	\$0.00	\$0	\$0.000	\$0	\$0
March	0	\$0.00	\$0	\$0.000	\$0	\$0
April	0	\$0.00	\$0	\$0.000	\$0	\$0
May	0	\$0.00	\$0	\$0.000	\$0	\$0
June	0	\$0.00	\$0	\$0.000	\$0	\$0
July	0	\$0.00	\$0	\$0.000	\$0	\$0
August	0	\$0.00	\$0	\$0.000	\$0	\$0
September	0	\$0.00	\$0	\$0.000	\$0	\$0
October	0	\$0.00	\$0	\$0.000	\$0	\$0
November	0	\$0.00	\$0	\$0.000	\$0	\$0
December	0	\$0.00	\$0	\$0.000	\$0	\$0
<b>Sub Total</b>			<b>\$1,180</b>		<b>\$870</b>	<b>\$310</b>

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$2,587	\$1,347	\$1,240
100 LL Transient	\$0	\$0	\$0
100 LL Resident	\$1,180	\$870	\$310
<b>Total</b>	<b>\$3,767</b>	<b>\$2,217</b>	<b>\$1,550</b>

**Value of Fuel in the Tanks as of the End of January 2015**

	Litres of Fuel	* Cost/litre	* Fuel Value
	in Tanks	last purchase	in Tanks
Jet A1	17,490	\$0.859	\$15,024
100 LL	16,404	\$1.099	\$18,028
<b>Total</b>			<b>\$33,052</b>

\* value of fuel in tanks based on cost/litre of last purchase