



NOTICE AND AGENDA

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday November 27, 2012

4:00 PM

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

- 1. Upper Canada Charity Fun Fly (attached)**
- 2. Minutes of the October 23, 2012**
- 3. Meeting Disclosure of Interest**
- 4. Brock Air Services October 2012 Monthly Report (attached)**
- 5. Summary of Air Traffic Movements (attached)**
- 6. Summary of 2012 Airport Revenues (attached)**
- 7. Summary of 2012 Airport Fuel Revenue (attached)**
- 8. Airport Emergency Plan Updates**
- 9. Airport Logo – Shirt Samples**
- 10. Glider Training Complaint Response (attached)**
- 11. Action Items Update**
- 12. New Business**

Valerie Harvey

From: Claude Melbourne <crs3@sympatico.ca>
Sent: Friday, November 16, 2012 9:39 AM
To: Valerie Harvey
Cc: Claude Melbourne
Subject: Airport Commission Meeting

Good Morning Valerie,

As per our conversation,

I would like to have the opportunity to present to the Airport Commission the feasibility of hosting the Upper Canada Charity Fun Fly at our local airport. This is a yearly charity event that involves hundreds of model aircraft. We normally attract modellers and their families from all over Ontario, Quebec, New York and so on. Given the opportunity and a date I will present in detail to the group. Just a few quick points that would be covered in a formal presentation.

- Reveune generated will remain local
- Rental of the airport
- Supported by the Brockville Flying Club
- Charity event
- Excellent exposure for the community
- National coverage
- Fully insured
- Community oriented
- Family Fun

Claude Melbourne
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Ottawa Valley Zone Director
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BROCKVILLE - 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

"Attract new business to the Brockville region, provide air ambulance/ search and rescue facilities while maintaining a public destination facility that reflects well on the local community."

Report for the month of **OCTBER 2012**

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via radio transmission playback from 16:31 PM to 07:29)

Statistics inside brackets refer to last year's records

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
3720 (7204)	610 (726)	18 (44)	62 (168)	8 (no data on file)

AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
15528 (17072)	5432 (5300)	204 (250)	512 (1570)	50 (no data on file)

Effective Jan 1st, 2012: Business aircraft will include: Hydro One and pipeline patrol helicopters.

Government aircraft will include: OPP, RCMP, MNR, DND and Canadian Coast Guard.

The current month's aircraft movements of interest:

Helicopters: 4 Hydro One, 1 Enbridge Pipelines, 1 Canada Coast Guard and 4 Ornge medivac

Fixed wing: 3 Pilatus PC12 (American Iron and Metal, Montreal), 1 Astra Jet (property mgmt)

ITEMS PERTAINING TO AVIATION SAFETY & AERODROME SECURITY

- 1) Four local hunters have signed hold harmless waivers and been granted authorization to harvest deer from the airport property as part of the airport's wildlife management program.

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ITEMS PERTAINING TO MAINTENANCE AND EQUIPMENT

- 1) October 17, the Airport Manager performed a scheduled inspection of the NDB building and transmitter. No faults were recorded.
- 2) October 30, a technician from M.A. Barr Service Station Ltd. installed a new bonding cable assembly on the Jet A-1 fuel cabinet. He then performed the CSA recommended continuity check on that cable and the bonding cable assembly for the 100 LL Avgas cabinet. Both bonding cable assemblies passed their respective tests.

GENERAL REMARKS

- 1) Nil report.

End of the October 2012 Airport Month End Report.

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
SUMMARY OF AIR TRAFFIC MOVEMENTS**



	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	YTD 2012
Training	7,094	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	15,528
Private	2,080	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	5,432
Business	262	270	322	410	458	432	458	444	484	194	208	248	280	204
Government	734	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	512
Air Ambulance														50
Total	10,170	10,794	9,763	12,906	9,502	7,005	8,386	14,166	18,938	20,299	22,336	25,100	26,390	21,726

Notes:

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.

2012 Aircraft Movements

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Training	384	336	502	552	6,768	624	600	434	1,608	3,720			15,528
Private	392	316	462	396	614	658	488	638	858	610			5,432
Business	22	4	26	16	26	22	30	18	22	18			204
Government	76	72	62	32	56	48	30	44	30	62			512
Air Ambulance	4	2	2	4	2	4	4	8	12	8			50
Total	878	730	1,052	996	7,466	1,356	1,152	1,142	2,530	4,418	0	0	21,726

Notes:

1. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
2. Effective Jan 1 2012 Hydro One and Endbridge counted as business
3. Effective Jan 1 2012 Air Ambulance counted separately



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
2012 AIRPORT REVENUE
 Excluding HST



	January	February	March	April	May	June	July	August	September	October	November	December	Total
Jet A1 - Fuel	\$2,932.16	\$0.00	\$3,820.04	\$6,710.48	\$7,193.04	\$1,964.52	\$8,529.24	\$8,745.48	\$13,331.40	\$5,210.16	\$1,705.44	\$0.00	\$60,141.96
100 LL - Fuel	\$508.40	\$1,859.25	\$2,739.95	\$3,925.65	\$9,106.20	\$5,588.30	\$5,111.00	\$5,768.08	\$4,588.29	\$2,880.67	\$798.95	\$0.00	\$42,874.74
Landing Fees	\$300.00	\$0.00	\$330.00	\$240.00	\$390.00	\$330.00	\$630.00	\$450.00	\$630.00	\$420.00	\$150.00	\$0.00	\$3,870.00
Parking Fees	\$0.00	\$0.00	\$8.00	\$0.00	\$23.00	\$0.00	\$8.00	\$15.00	\$8.00	\$0.00	\$0.00	\$0.00	\$62.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$75.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Call-Outs	\$0.00	\$60.00	\$40.00	\$160.00	\$240.00	\$160.00	\$80.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$940.00
Other	\$0.00	\$75.00	\$20.00	\$0.00	\$7.08	\$0.00	\$40.00	\$40.00	\$0.00	\$0.00	\$100.00	\$0.00	\$282.08
Hangar Fees													\$0.00
Terminal Fee													\$0.00
Total	\$3,740.56	\$1,994.25	\$6,957.99	\$11,036.13	\$16,959.32	\$8,072.82	\$14,473.24	\$15,263.56	\$18,557.69	\$8,510.83	\$2,754.39	\$0.00	\$108,320.78

2012 Budget	
total fuel	\$71,447
Landings' fees	\$2,491
parking & tie down	\$96
N/A offset by expense	

2012 Airport Fuel Revenue
(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	1,496	\$1.96	\$2,932	\$1.05	\$1,571	\$1,361
February	0	\$1.96	\$0	\$1.05	\$0	\$0
March	1,949	\$1.96	\$3,820	\$1.05	\$2,046	\$1,774
April 1-9	1,340	\$1.96	\$2,626	\$1.13	\$1,514	\$1,112
April 10-30	2,002	\$2.04	\$4,084	\$1.13	\$2,262	\$1,822
May	3,526	\$2.04	\$7,193	\$1.13	\$3,984	\$3,209
June	963	\$2.04	\$1,965	\$1.10	\$1,059	\$905
July	4,181	\$2.04	\$8,529	\$1.10	\$4,599	\$3,930
August	4,287	\$2.04	\$8,745	\$1.10	\$4,716	\$4,030
Sept 1-11	2,597	\$2.04	\$5,298	\$1.10	\$2,857	\$2,441
Sept 12-30	3,938	\$2.04	\$8,034	\$1.10	\$4,332	\$3,702
October	2,554	\$2.04	\$5,210	\$1.10	\$2,809	\$2,401
November 1-5	836	\$2.04	\$1,705	\$1.05	\$878	\$828
November 6-30		\$2.00		\$1.05	\$0	
December			\$0		\$0	\$0
Sub Total			\$60,142		\$32,628	\$27,514

100 LL Transient						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	0	\$1.70	\$0	\$1.38	\$0	\$0
February	646	\$1.70	\$1,098	\$1.38	\$891	\$207
March	1,206	\$1.70	\$2,050	\$1.38	\$1,664	\$386
April 1-9	189	\$1.70	\$321	\$1.38	\$261	\$60
April 10-30	1,501	\$1.75	\$2,627	\$1.43	\$2,146	\$480
May	3,812	\$1.75	\$6,671	\$1.43	\$5,451	\$1,220
June	1,522	\$1.75	\$2,664	\$1.43	\$2,176	\$487
July	1,636	\$1.75	\$2,863	\$1.43	\$2,339	\$524
August	1,754	\$1.92	\$3,368	\$1.53	\$2,684	\$684
Sept 1-11	484	\$1.92	\$929	\$1.56	\$755	\$174
Sept 12-30	332	\$1.95	\$647	\$1.56	\$518	\$129
October	793	\$1.95	\$1,546	\$1.56	\$1,237	\$309
November		\$1.95	\$0	\$1.56	\$0	\$0
December			\$0		\$0	\$0
Sub Total			\$24,785		\$20,124	\$4,661

100 LL Resident						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	328	\$1.55	\$508	\$1.38	\$453	\$56
February	491	\$1.55	\$761	\$1.38	\$678	\$83
March	445	\$1.55	\$690	\$1.38	\$614	\$76
April 1-9	0	\$1.55	\$0	\$1.38	\$0	\$0
April 10-30	611	\$1.60	\$978	\$1.43	\$874	\$104
May	1,522	\$1.60	\$2,435	\$1.43	\$2,176	\$259
June	1,828	\$1.60	\$2,925	\$1.43	\$2,614	\$311
July	1,405	\$1.60	\$2,248	\$1.43	\$2,009	\$239
August	1,412	\$1.70	\$2,400	\$1.53	\$2,160	\$240
Sept 1-11	818	\$1.70	\$1,391	\$1.56	\$1,276	\$115
Sept 12-30	758	\$1.73	\$1,621	\$1.56	\$1,182	\$439
October	836	\$1.73	\$1,446	\$1.56	\$1,304	\$142
November		\$1.73	\$0	\$1.56	\$0	\$0
December			\$0		\$0	\$0
Sub Total			\$17,403		\$15,341	\$2,063

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$60,142	\$32,628	\$27,514
100 LL Transient	\$24,785	\$20,124	\$4,661
100 LL Resident	\$17,403	\$15,341	\$2,063
Total	\$102,330	\$68,092	\$34,238

Value of Fuel in the Tanks as of the End October

	Litres of Fuel in Tanks	* Cost/litre last purchase	* Fuel Value in Tanks
Jet A1	8,575	\$1.05	\$9,004
100 LL	7,159	\$1.56	\$11,168
Total			\$20,172

* value of fuel in tanks based on cost/litre of last purchase

Betty Gibson, Deputy Clerk
Township of Elizabethtown-Kitley
6544 New Dublin Road

November 13 2012

Betty, would you please pass this response to Mrs Sandra Ridgeway.

The Airport Commission discussed the complaint from Sandra Ridgeway at the meeting in October. We would like to point out that the gliding training is carried out by the Air Cadets of Canada which is sponsored by The Department of Defence Canada. The training program is offered at no cost the cadets. Below is a clip from the Air Cadets web site:

The Air Cadet VISION

League of Canada envisions the Royal Canadian Air Cadet Organization as Canada's premier and a world class youth development movement. Being attuned to societal changes, it strives diligently to be a totally dedicated, proactive and innovative partner to encourage and enhance the development of well adjusted, civic minded youth to undertake leadership roles in a great Canada and a better World

VALUES

The Air Cadet League of Canada fosters development in youth of the values of self-confidence, Self-discipline, leadership and physical fitness.

The League works in a long standing partnership with the Department of National Defence who are the lead agency and primary financial supporter of this great program. It is currently provided to four hundred and fifty plus squadrons throughout the county with a combined membership of over twenty five thousand air cadets from twelve to eighteen years of age.

The Airport Manager has addressed her concerns with all the methods currently available to him:
The Tow Pilots have been instructed to maintain a maximum rate of climb after departure.
We have instructed the Tow Plane Pilots to avoid over flying her area of residence.
We have asked for a 4 bladed propeller next year to help reduce the noise.

The Air Cadets need to fly on the long weekends in order to have as many Cadets as possible to participate as they come from all over Eastern Ontario. There is travel time involved for the Cadets and the Pilots and Instructors.

The Brockville Airport is the best venue for them in Eastern Ontario ; location, facilities and services. They also contribute to the local economy by purchasing hotel rooms and meals.

We are a Registered Public Airport and should not deny the legitimate use of the Airport.

By the way, one the country's most famous Astronauts, Chris Hatfield, got his start in the Air Cadet program.

The Airport Commission is sensitive to her concerns and has implemented appropriate steps to address them.

While aircraft noise, in the vicinity of an airport, can never be completely eliminated, we will continue to seek and adopt new, noise reducing practices when they become available.

Brian Williams
Chairman; Brockville Airport Commission