



NOTICE AND AGENDA

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday May 22, 2012

4:00 PM

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

1. **Welcome New Airport Commission Members**
 - **Airport overview**
 - **2012 Airport Budget**
2. **Minutes of the April 24, 2012 Meeting**
3. **Disclosure of Interest**
4. **Brock Air Services April 2012 Monthly Report (attached)**
5. **Summary of Air Traffic Movements (attached)**
6. **Summary of 2012 Airport Revenues (attached)**
7. **Summary of 2012 Airport Fuel Revenue (attached)**
8. **Action Items Update**
9. **New Business**

BROCKVILLE - 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

"The Brockville - 1,000 Islands Tackaberry Regional Airport serves as an "aviation gateway" through which business travelers, tourists and emergency response aircraft can find safe and efficient access to the community. It assists, not only in maintaining the regional economy, but also in attracting new industry, the end result being a higher quality of life for all of the residents for which it serves."

Report for the month of **APRIL 2012**

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via radio transmission playback from 16:31 PM to 07:29)

Statistics inside brackets refer to last year's records

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
552 (460)	396 (348)	16 (24)	32 (120)	4 (no data on file)

AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
1774 (1708)	1566 (1424)	68 (52)	242 (720)	12 (no data on file)

Effective Jan 1st, 2012: Business aircraft will include: Hydro One and pipeline patrol helicopters
Government aircraft will include: OPP, RCMP, MNR, DND and Canadian Coast Guard

The current month's aircraft movements of interest:

Helicopters: 1 DND Search and Rescue, 2 OPP, 1 RCMP and 2 Ornge air ambulance
Fixed wing: 2 PC-12 (American Iron & Metal, Montreal, PQ), 4 Piper Navajo (President Air, Peterborough) and 2 single-engine business.

ITEMS PERTAINING TO AVIATION SAFETY & AERODROME SECURITY

- 1) April 20th, two, local Wild Turkey hunters submitted applications for hunting on the Airport property. Approximately seven, White Tailed Deer continue to reside on the field and have been observed in all quadrants.

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ITEMS PERTAINING TO MAINTENANCE AND EQUIPMENT

- 1) April 18th, the Airport Manager carried out a scheduled, monthly inspection of the NonDirectional Beacon facility. All of the required tests were performed with no faults being found.
- 2) April 25th, technicians from Environment Canada conducted an inspection of the Climate Monitoring Station.
- 3) The bi-annual certification of the Flight Office altimeters and the annual Station Certification will be due in May. The provision of a local altimeter setting, during the hours that the Airport staff is on duty, permits lower IFR approach minima and enhances the likelihood of an aircraft landing during low ceilings and reduced visibility.

GENERAL REMARKS

- 1) As of April 8th, four “after-hours” landing fees were captured, some by means of the radio transmission voice recorder. While perhaps a bit early to forecast; the investment in the recorder may yield, on an annual basis, an approximate \$1,000 of unexpected revenue generation. One weakness in the system is that the airport staff must change the rechargeable batteries, on a daily basis. Removal of even one of the two AAA batteries results in the settings having to be re-programmed. Unfortunately, the manufacturer was unable to provide an AC power adapter for this unit.
- 2) The Airport Passenger Terminal has a glass showcase built into its’ reception counter. This would be an ideal location to place and retail golf style tee-shirts, nylon aviator jackets, peaked caps etc... that could be embroidered with the stitching *Brackville – 1,000 Islands Reg’l Tachaberry Airport (CNL3)* Transient and local pilots, aviation enthusiasts visiting the airport and the public in general would then have an opportunity to purchase, wear and thus promote the Airport during their daily activities. It is suggested that those shirts be made more functional by having a breast pocket suitable for carrying a pen. Jackets could be an aviator style, perhaps olive green or navy blue in colour, again with a sleeve pocket for pens/pencils and perhaps a light, quilted lining for cool spring and autumn flying days. The caps could be of a ball cap style; thus, allowing a headset to be worn over top. Although probably somewhat limited, any profit generated could be used to replenish the inventory or go into the general, Airport revenues account.

End of the April 2012 Airport Month End Report.



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
SUMMARY OF AIR TRAFFIC MOVEMENTS



	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	YTD 2012
Training	7,094	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	1,774
Private	2,080	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	1,566
Business	262	270	322	410	458	432	458	444	484	194	208	248	280	68
Government	734	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	242
Air Ambulance														12
Total	10,170	10,794	9,763	12,906	9,502	7,005	8,386	14,166	18,938	20,299	22,336	25,100	26,390	3,662

Notes:

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.

2012 Aircraft Movements

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Training	384	336	502	552									1,774
Private	392	316	462	396									1,566
Business	22	4	26	16									68
Government	76	72	62	32									242
Air Ambulance	4	2	2	4									12
Total	878	730	1,052	996	0	0	0	0	0	0	0	0	3,662

Notes:

1. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
2. Effective Jan 1 2012 Hydro One and Enbridge counted as business
3. Effective Jan 1 2012 Air Ambulance counted separately



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

2012 AIRPORT REVENUE

Excluding HST



	January	February	March	April	May	June	July	August	September	October	November	December	Total
Jet A1 - Fuel	\$2,932.16	\$0.00	\$3,820.04	\$6,673.44	\$5,858.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,284.52
100 LL - Fuel	\$508.40	\$1,859.25	\$2,739.95	\$3,913.50	\$2,300.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,321.90
Landing Fees	\$300.00	\$0.00	\$330.00	\$240.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
Parking Fees	\$0.00	\$0.00	\$8.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Call-Outs	\$0.00	\$60.00	\$40.00	\$160.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$340.00
Other	\$0.00	\$75.00	\$20.00	\$0.00	\$7.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102.08
Hangar Fees													\$0.00
Terminal Fee													\$0.00
Total	\$3,740.56	\$1,994.25	\$6,957.99	\$10,986.94	\$8,404.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,084.50

2012 Budget	
total fuel	\$71,447
Landings fees	\$2,491
parking & tie down	\$96
N/A offset by expense	

2012 Airport Fuel Revenue

(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel - \$.91/litre mark up						
	Gross Revenue		Gross Expense		Net Revenue	
	Sale Price/Litre	Revenue	Purchase Price/Litre	Expense		
January	1,496	\$1.96	\$2,932.16	\$1.05	\$1,570.80	\$1,361.36
February	0	\$1.96	\$0.00	\$1.05	\$0.00	\$0.00
March	1,949	\$1.96	\$3,820.04	\$1.05	\$2,046.45	\$1,773.59
April 1-9	1,340	\$1.96	\$2,626.40	\$1.13	\$1,514.20	\$1,112.20
April 10-30	2,002	\$2.04	\$4,084.08	\$1.13	\$2,262.26	\$1,821.82
May			\$0.00		\$0.00	\$0.00
June			\$0.00		\$0.00	\$0.00
July			\$0.00		\$0.00	\$0.00
August			\$0.00		\$0.00	\$0.00
September			\$0.00		\$0.00	\$0.00
October			\$0.00		\$0.00	\$0.00
November			\$0.00		\$0.00	\$0.00
December			\$0.00		\$0.00	\$0.00
Sub Total			\$13,462.68		\$7,393.71	\$6,068.97

100 LL Transient - \$.32 /litre mark up						
	Gross Revenue		Gross Expense		Net Revenue	
	Sale Price/Litre	Revenue	Purchase Price/Litre	Expense		
January	0	\$1.70	\$0.00	\$1.38	\$0.00	\$0.00
February	646	\$1.70	\$1,098.20	\$1.38	\$891.48	\$206.72
March	1,206	\$1.70	\$2,050.20	\$1.38	\$1,664.28	\$385.92
April 1-9	189	\$1.70	\$321.30	\$1.38	\$260.82	\$60.48
April 10-30	1,501	\$1.75	\$2,626.75	\$1.43	\$2,146.43	\$480.32
May			\$0.00		\$0.00	\$0.00
June			\$0.00		\$0.00	\$0.00
July			\$0.00		\$0.00	\$0.00
August			\$0.00		\$0.00	\$0.00
September			\$0.00		\$0.00	\$0.00
October			\$0.00		\$0.00	\$0.00
November			\$0.00		\$0.00	\$0.00
December			\$0.00		\$0.00	\$0.00
Sub Total			\$6,096.45		\$4,963.01	\$1,133.44

100 LL Resident - \$.17/litre mark up						
	Gross Revenue		Gross Expense		Net Revenue	
	Sale Price/Litre	Revenue	Purchase Price/Litre	Expense		
January	328	\$1.55	\$508.40	\$1.38	\$452.64	\$55.76
February	491	\$1.55	\$761.05	\$1.38	\$677.58	\$83.47
March	445	\$1.55	\$689.75	\$1.38	\$614.10	\$75.65
April 1-9	0	\$1.55	\$0.00	\$1.38	\$0.00	\$0.00
April 10-30	611	\$1.60	\$977.60	\$1.43	\$873.73	\$103.87
May			\$0.00		\$0.00	\$0.00
June			\$0.00		\$0.00	\$0.00
July			\$0.00		\$0.00	\$0.00
August			\$0.00		\$0.00	\$0.00
September			\$0.00		\$0.00	\$0.00
October			\$0.00		\$0.00	\$0.00
November			\$0.00		\$0.00	\$0.00
December			\$0.00		\$0.00	\$0.00
Sub Total			\$2,936.80		\$2,618.05	\$318.75

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$13,462.68	\$7,393.71	\$6,068.97
100 LL Transient	\$6,096.45	\$4,963.01	\$1,133.44
100 LL Resident	\$2,936.80	\$2,618.05	\$318.75
Total	\$22,495.93	\$14,974.77	\$7,521.16