



NOTICE AND AGENDA

**BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING**

Tuesday January 22, 2013

4:00 PM

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT

- 1. Minutes of the November 27, 2012 Meeting**
- 2. Disclosure of Interest**
- 3. Brock Air Services November & December 2012 Monthly Report (attached)**
- 4. Summary of 2012 Year End Air Traffic Movements (attached)**
- 5. Summary of 2012 Year End Airport Revenues (attached)**
- 6. Summary of 2012 Year End Airport Fuel Revenue (attached)**
- 7. Agricultural Land Lease**
- 8. Emergency Plans and Procedures**
- 9. Action Items Update**
- 10. New Business**

BROCKVILLE - 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

"Attract new business to the Brockville region, provide air ambulance/ search and rescue facilities while maintaining a public destination facility that reflects well on the local community."

Report for the month of **NOVEMBER 2012**

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via radio transmission playback from 16:31 PM to 07:29)

Statistics inside brackets refer to last year's records

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
480 (628)	624 (464)	12 (22)	50 (168)	2 (no data on file)

AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
16008 (17668)	6056 (5764)	216 (272)	562 (1738)	52 (no data on file)

Effective Jan 1st, 2012: Business aircraft will include: Hydro One and pipeline patrol helicopters.
Government aircraft will include: OPP, RCMP, MNR, DND and Canadian Coast Guard.

The current month's aircraft movements of interest:

Helicopters: 1 Transport Canada and 2 Canadian Forces

Fixed wing: 3 Pilatus PC12 (American Iron and Metal, Montreal), 1 Astra business jet (Brent Property Management), 1 Pilatus PC12 (unknown owner/operator), 1 Beechcraft Hawker 700 business jet (Quicken Loans Inc.) and 2 Beechcraft Hawker King Air 200 (Transport Canada)

ITEMS PERTAINING TO AVIATION SAFETY & AERODROME SECURITY

- 1) November 20, authorized hunters removed two deer from the airport property as part of the airport's wildlife management program.
- 2) November 30, the Airport Manager issued a Runway Surface Condition Report through Nav Canada.

Cont'd.../2

ITEMS PERTAINING TO MAINTENANCE AND EQUIPMENT

- 1) November 21, the Airport Manager performed a scheduled inspection of the NDB building and transmitter. No faults were recorded. A sign was installed, on the pedestrian gate at the NDB site, detailing emergency contact information should it ever be required.
- 2) November 24, the centre door on the City Hangar failed to operate.
- 3) November 26, Overhead Door Company sent a service technician to troubleshoot the City Hangar door. A faulty capacitor was replaced and the door then operated normally.

GENERAL REMARKS

- 1) Nil report.

End of the November 2012 Airport Month End Report.

BROCKVILLE - 1,000 ISLANDS REGIONAL TACKABERRY AIRPORT

<http://www.brockvilleairport.com>

Our Mission Statement:

"Attract new business to the Brockville region, provide air ambulance/ search and rescue facilities while maintaining a public destination facility that reflects well on the local community."

Report for the month of **DECEMBER 2012**

CURRENT MONTH END AIRCRAFT MOVEMENTS:

(Recorded visually from 07:30 to 16:30 and via radio transmission playback from 16:31 PM to 07:29)

Statistics inside brackets refer to last year's records

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
408 (432)	406 (412)	8 (8)	36 (96)	4 (no data on file)

AIRCRAFT MOVEMENTS TO DATE

TRAINING	PRIVATE	BUSINESS	GOVERNMENT	AIR AMBULANCE
16416 (17668)	6462 (6176)	224 (280)	598 (1834)	56 (no data on file)

Effective Jan 1st, 2012: Business aircraft will include: Hydro One and pipeline patrol helicopters.

Government aircraft will include: OPP, RCMP, MNR, DND and Canadian Coast Guard.

The current month's aircraft movements of interest:

Helicopters: 1 Hydro One and 1 Enbridge Pipeline patrol

Fixed wing: 1 Pilatus PC12 (Broil King) and 1 single engine business

ITEMS PERTAINING TO AVIATION SAFETY & AERODROME SECURITY

- 1) December 2, the Safety Committee reviewed the Emergency Manual and other pertinent documents.
- 2) The Airport Manager issued a series of Runway Surface Condition Reports, through the NavCanada NOTAM office.

Cont'd.../2

ITEMS PERTAINING TO MAINTENANCE AND EQUIPMENT

- 1) December 12, a technician from The Over Head Door Company serviced the City's hangar door stopper and repaired a loose wire in the door's electric motor at no charge.
- 2) December 12, the delivery pipes in the aviation fuel pump system were pressurized as required by the City's insurance underwriter. No faults were found.
- 3) December 18, Mr. Dave Paul visited the Airport and updated the brochure display board in the Passenger Terminal. Mr. Paul advised that he will contact the Tourism Bureau to arrange the delivery of additional brochures as they become available.
- 4) December 19, a technician from Petersen Mechanical Limited hooked up a propane cylinder and then tested the furnace in the Maintenance Garage. No faults were found.
- 5) December 20, the Airport Manager performed a monthly inspection of the NDB site and transmitter. No faults were discovered.
- 6) December 29, the North East wind sock was torn by high winds and thus, will not accurately indicate wind speed. There are no spare socks in the Airport inventory. It is recommended that two wind socks be ordered, one as a replacement sock the damaged sock and the second sock retained as a spare.

GENERAL REMARKS

- 1) Nil report.

End of the December 2012 Airport Month End Report.

BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
SUMMARY OF AIR TRAFFIC MOVEMENTS



	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Training	7,094	7,358	6,019	7,916	5,694	2,944	3,748	7,584	12,251	14,088	14,308	16,488	18,100	16,416
Private	2,080	2,420	2,602	3,576	2,664	2,691	3,110	4,944	4,283	3,987	5,116	5,520	6,176	6,462
Business	262	270	322	410	458	432	458	444	484	194	208	248	280	224
Government	734	746	820	1,004	686	938	1,070	1,194	1,920	2,030	2,704	2,844	1,834	598
Air Ambulance														56
Total	10,170	10,794	9,763	12,906	9,502	7,005	8,386	14,166	18,938	20,299	22,336	25,100	26,390	23,756

Notes:

1. In 2001, the events of September 11 had an enormous impact on air movements throughout North America.
2. In 2003, air movements were down as a result of the loss of the flying school and unfavorable weather conditions throughout the summer.
3. In 2004, the airport runway was closed for construction of the extension from September 27, 2004 to November 05, 2004 (6 weeks).
4. In 2005, the airport runway was closed for construction of the extension from May 16, 2005 to June 03, 2005 (3 weeks).
5. Air traffic movements are only recorded daily between the hours of 7:30 a.m. to 4:30 p.m.

2012 Aircraft Movements

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Training	384	336	502	552	6,768	624	600	434	1,608	3,720	480	408	16,416
Private	392	316	462	396	614	658	488	638	858	610	624	406	6,462
Business	22	4	26	16	26	22	30	18	22	18	12	8	224
Government	76	72	62	32	56	48	30	44	30	62	50	36	598
Air Ambulance	4	2	2	4	2	4	4	8	12	8	2	4	56
Total	878	730	1,052	996	7,466	1,356	1,152	1,142	2,530	4,418	1,168	862	23,756

Notes:

1. Effective Jan 1 2012 OPP, RCMP, MNR, DND and Coast Guard counted government
2. Effective Jan 1 2012 Hydro One and Endoridge counted as business
3. Effective Jan 1 2012 Air Ambulance counted separately



BROCKVILLE - 1000 ISLANDS REGIONAL TACKABERRY AIRPORT
2012 AIRPORT REVENUE
 Excluding HST



	January	February	March	April	May	June	July	August	September	October	November	December	Total
Jet A1 - Fuel	\$2,932.16	\$0.00	\$3,820.04	\$6,710.48	\$7,193.04	\$1,964.52	\$8,529.24	\$8,745.48	\$13,331.40	\$5,210.16	\$1,905.44	\$894.00	\$61,235.96
100 LL - Fuel	\$508.40	\$1,859.25	\$2,739.95	\$3,925.65	\$9,106.20	\$5,588.30	\$5,111.00	\$5,768.08	\$4,588.29	\$2,880.67	\$2,455.27	\$1,382.89	\$45,913.95
Landing Fees	\$300.00	\$0.00	\$330.00	\$240.00	\$390.00	\$330.00	\$630.00	\$450.00	\$630.00	\$420.00	\$330.00	\$150.00	\$4,200.00
Parking Fees	\$0.00	\$0.00	\$8.00	\$0.00	\$23.00	\$0.00	\$8.00	\$15.00	\$8.00	\$0.00	\$0.00	\$0.00	\$62.00
Tie Downs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$75.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Call-Outs	\$0.00	\$60.00	\$40.00	\$160.00	\$240.00	\$160.00	\$80.00	\$200.00	\$0.00	\$0.00	\$100.00	\$0.00	\$1,040.00
Other	\$0.00	\$75.00	\$20.00	\$0.00	\$7.08	\$0.00	\$40.00	\$40.00	\$0.00	\$0.00	\$100.00	\$0.00	\$282.08
Hangar Fees													\$0.00
Terminal Fee													\$0.00
Total	\$3,740.56	\$1,994.25	\$6,957.99	\$11,036.13	\$16,959.32	\$8,072.82	\$14,473.24	\$15,263.56	\$18,557.69	\$8,510.83	\$4,890.71	\$2,426.89	\$112,883.99

2012 Airport Fuel Revenue
(purchase price includes aviation taxes, excludes HST)

Jet A1 Fuel						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	1,496	\$1.96	\$2,932	\$1.05	\$1,571	\$1,361
February	0	\$1.96	\$0	\$1.05	\$0	\$0
March	1,949	\$1.96	\$3,820	\$1.05	\$2,046	\$1,774
April 1-9	1,340	\$1.96	\$2,626	\$1.13	\$1,514	\$1,112
April 10-30	2,002	\$2.04	\$4,084	\$1.13	\$2,262	\$1,822
May	3,526	\$2.04	\$7,193	\$1.13	\$3,984	\$3,209
June	963	\$2.04	\$1,965	\$1.10	\$1,059	\$905
July	4,181	\$2.04	\$8,529	\$1.10	\$4,599	\$3,930
August	4,287	\$2.04	\$8,745	\$1.10	\$4,716	\$4,030
Sept 1-11	2,597	\$2.04	\$5,298	\$1.10	\$2,857	\$2,441
Sept 12-30	3,938	\$2.04	\$8,034	\$1.10	\$4,332	\$3,702
October	2,554	\$2.04	\$5,210	\$1.10	\$2,809	\$2,401
November 1-5	836	\$2.04	\$1,705	\$1.05	\$878	\$828
November 6-30	100	\$2.00	\$200	\$1.05	\$105	\$95
December	447	\$2.00	\$894	\$1.05	\$469	\$425
Sub Total			\$61,236		\$33,202	\$28,034

100 LL Transient						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	0	\$1.70	\$0	\$1.38	\$0	\$0
February	646	\$1.70	\$1,098	\$1.38	\$891	\$207
March	1,206	\$1.70	\$2,050	\$1.38	\$1,664	\$386
April 1-9	189	\$1.70	\$321	\$1.38	\$261	\$60
April 10-30	1,501	\$1.75	\$2,627	\$1.43	\$2,146	\$480
May	3,812	\$1.75	\$6,671	\$1.43	\$5,451	\$1,220
June	1,522	\$1.75	\$2,664	\$1.43	\$2,176	\$487
July	1,636	\$1.75	\$2,863	\$1.43	\$2,339	\$524
August	1,754	\$1.92	\$3,368	\$1.53	\$2,684	\$684
Sept 1-11	484	\$1.92	\$929	\$1.56	\$755	\$174
Sept 12-30	332	\$1.95	\$647	\$1.56	\$518	\$129
October	793	\$1.95	\$1,546	\$1.56	\$1,237	\$309
November	568	\$1.95	\$1,108	\$1.56	\$886	\$222
December	50	\$1.95	\$98	\$1.56	\$78	\$20
Sub Total			\$25,990		\$21,088	\$4,902

100 LL Resident						
	Gross Revenue		Gross Expense		Net Revenue	
	Qty.	Sale Price/Litre	Revenue	Purchase Price/Litre		Expense
January	328	\$1.55	\$508	\$1.38	\$453	\$56
February	491	\$1.55	\$761	\$1.38	\$678	\$83
March	445	\$1.55	\$690	\$1.38	\$614	\$76
April 1-9	0	\$1.55	\$0	\$1.38	\$0	\$0
April 10-30	611	\$1.60	\$978	\$1.43	\$874	\$104
May	1,522	\$1.60	\$2,435	\$1.43	\$2,176	\$259
June	1,828	\$1.60	\$2,925	\$1.43	\$2,614	\$311
July	1,405	\$1.60	\$2,248	\$1.43	\$2,009	\$239
August	1,412	\$1.70	\$2,400	\$1.53	\$2,160	\$240
Sept 1-11	818	\$1.70	\$1,391	\$1.56	\$1,276	\$115
Sept 12-30	758	\$1.73	\$1,621	\$1.56	\$1,182	\$439
October	836	\$1.73	\$1,446	\$1.56	\$1,304	\$142
November	779	\$1.73	\$1,348	\$1.56	\$1,215	\$132
December	743	\$1.73	\$1,285	\$1.56	\$1,159	\$126
Sub Total			\$20,037		\$17,715	\$2,321

	Gross Revenue	Gross Expense	Net Revenue
Jet A1	\$61,236	\$33,202	\$28,034
100 LL Transient	\$25,990	\$21,088	\$4,902
100 LL Resident	\$20,037	\$17,715	\$2,321
Total	\$107,262	\$72,005	\$35,257

Value of Fuel in the Tanks as of the End December

	Litres of Fuel in Tanks	* Cost/litre last purchase	* Fuel Value in Tanks
Jet A1	7,100	\$1.05	\$7,454
100 LL	5,029	\$1.56	\$7,846
Total			\$15,300

* value of fuel in tanks based on cost/litre of last purchase