



**Minutes of Meeting**  
**BROCKVILLE - 1000**  
**ISLANDS REGIONAL TACKABERRY**  
**AIRPORT COMMISSION MEETING**

**Tuesday, October 20, 2015**

**MEMBERS PRESENT**

- Mr. Allan Dunn.....info@1000islandsdocks.com
- Mr. Brian Williams.....briwilliams401@gmail.com
- Mr. Mike Bowen,.....mwb@ripnet.com
- Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@yahoo.ca
- Mr. Wilsie Hatfield – Chair..... whatfie@myhighspeed.ca

**MEMBERS ABSENT**

- Mr. Colin Dyke.....cdyke@ripnet.com

**ALSO PRESENT**

- Mr. Kent Wharton - Brock Air Services.....kentwharton\_brockair@sympatico.ca
- Mr. Dean Glover - Brock Air Services.....brockair@kingstom.net
- Mr. Paul McMunn – City of Brockville.....pmcmunn@brockville.com

**1. Minutes**

Moved by: Mike Bowen  
Seconded by: Earl Brayton  
THAT the Minutes of the meeting of September 22, 2015 be approved.  
Carried

**2. Meeting Disclosure of Interest**

No conflicts declared.

**3. Brock Air Services September 2015 Monthly Report**

A copy was attached to the agenda.

**4. Summary of September 2015 Air Traffic Movements**

A copy was attached to the agenda.

**5. Summary of September 2015 Airport Revenues**

A copy was attached to the agenda.

**6. Summary of September 2015 Airport Fuel Revenues**

A copy was attached to the agenda.

**7. Action Item Update**

New sign at roadway – Kent still investigating options in material for Airport sign with supplier

Paul McMunn updated Commission members on lease proposals:

- Proposal from Dan Barclough's Group – Hangar is currently under construction with anticipated occupancy for early November 2015.
- Reticle moving forward. Reticle has public meeting on November 4<sup>th</sup>, 2015 with residents. Following meeting, City, Brock Air and Reticle will be meeting with Transport Canada to discuss moving forward with proposal.

**8. New Business**

Taxiways are under construction (Knapp's Paving and Landscaping) adjacent to new hangar. Construction costs +-\$48k. Funding to come out of \$250k allocation from Council in 2015.

Paul and Wilsie met with Finance group on October 19, 2015 to review 2016 Operating and Capital budget for the Airport.

**Next meeting: November 17, 2015 @ 4:00 p.m.**  
**Brockville - 1000 Islands Regional Tackaberry Airport**  
Meeting adjourned at 5:00 PM

Minutes prepared by: Paul McMunn  
Supervisor of Transportation Services  
City of Brockville