



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, May 16, 2017

MEMBERS PRESENT

Mr. Allan Dunn.....info@1000islandsdocks.com
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Wilsie Hatfield – Chair.....whatfie@myhighspeed.ca
Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Mike Bowen.....mwb@ripnet.com

MEMBERS ABSENT

Mr. Colin Dyke.....cdyke@ripnet.com

ALSO PRESENT

Mr. Dean Glover - Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Moved by: Brian Williams
Seconded by: Allan Dunn
THAT the Minutes of the meeting of April 18, 2017 be approved.
Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services April 2017 Monthly Report

A copy was attached to the agenda.

4. Summary of April 2017 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of April Airport Revenue

A copy was attached to the agenda.

6. Summary of April 2017 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Item Update

Defibrillator – City of Brockville to revisit the operating budget in Fall 2017. The City of Brockville is to fund the purchase of a defibrillator for the airport terminal as long as it can be done within the 2017 operating budget. Commission to further discuss the implementation and availability of the unit after hours at that time.

Chairman Selection – A 1989 by-law states that the chairman shall serve a 2 year term; Wilsie currently in 3rd year. Matt to review when change should be made, Wilsie notes that he will serve until January 2018 if needed. Commission agreeable to electing a new chairman in January and note that current members of the commission are willing to serve as chairman in future.

Instrument Approaches – IDS has been awarded contract by AMCO for instrument approaches. Dean has spoken with IDS staff and received a cost estimate for certifying each approach (\$5000 for review, \$4000 for maintenance retainer). Dean has asked NAV Canada to confirm the next review date for each approach. Commission to discuss options once timelines are established.

Air Cadet Gliding – Cancelled last weekend due to inclement weather. May come this weekend for training depending on weather.

8. New Business

Economic Development – New economic developer Rob Nolan has started with the City. Commission expressed interest in having him tour the airport and open a line of dialogue with Airport staff.

Interprovincial Flight Tour – Mike has arranged a group of up to 45 aircrafts landing on June 2 as part of an interprovincial flying tour. Matt to find promotional items to be handed out to visiting pilots as souvenirs. Flying Club members to provide coffee and aid in landing and fueling to visiting pilots.

Fly-In Breakfast – Scheduled by Flying Club for Sunday, September 10

Reticle Runway Closure Request – Reticle is hosting and Advanced Driver Training course for Military Police in advance of deployment on May 28-30. Reticle staff has asked for feedback from the Commission in using the runway as part of the course. Commission

discussed negative impacts of a runway closure for non-airport use, including: safety concerns for NORDO aircrafts, potential physical damage to runway, liability concerns, economic impact of closures discouraging pilots from using Brockville for landing and fueling, setting a precedent for non-airport closures and not putting aircrafts first. The Commission called for a vote, which was unanimous against a runway closure for this purpose.

Brief to FAO – Scheduled to take place 4:15pm on June 20 in City of Brockville Council Chambers. Dean to modify the previous document presented by Colin outlining background information, budget and future goals. Matt, Dean and Wilsie to meet to discuss in further detail in advance of June 20 FAO meeting.

Next meeting: June 27, 2017 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:30 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville