



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, January 15, 2019

MEMBERS PRESENT

Mr. Colin Dyke – Chair.....cdyke@ripnet.com
Mr. Mike Bowen – Vice Chair.....mwb@ripnet.com
Mr. Wilsie Hatfield.....whatfie@myhighspeed.ca
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Allan Dunn.....info@1000islandsdocks.com

MEMBERS ABSENT

Mr. Brian Williams.....briwilliams401@gmail.com

ALSO PRESENT

Mr. Dean Glover – Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Minutes Moved by: Wilsie
Seconded by: Earl
THAT the minutes of the meeting of November 20 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services November & December 2018 Monthly Report

A copy was attached to the agenda.

4. Summary of November & December 2018 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of November & December 2018 Airport Revenue

A copy was attached to the agenda.

6. Summary of November & December 2018 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Item Update

Ogdensburg Instrument Approach Procedure – Dean notes he will be reaching out to Ogdensburg Airport staff in 2019 to have a safety discussion

Reticle Operations Discussion – Discussed sea containers being used in training area. Dean notes that he and Kent measure off the incline angles from the airport runway centerline and confirmed that all local structures are within the allowable elevation range. Dean notes Reticle asked the airport if the airport has a preference for painting the sea containers. Commission discusses this item and notes that white would be preferable for safety reasons. Matt to ask maintenance staff if they have any contacts to provide to Reticle for commercial spray painting.

8. New Business

2018 Year End Budget Discussion – Matt presented 2018 year end budget variance information to the commission. Matt notes there were land and lease revenues totaling \$56,000 for 2018, and fuel revenue of \$114,000. The increased fuel sales and reduced maintenance costs for the year resulted in an anticipated surplus of \$24,000 for the Airport. The net expense to the City of Brockville for Airport Operations was approximately \$78,000 for 2018.

Next meeting: February 19, 2019 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:10 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville