



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Thursday, April 18, 2019

MEMBERS PRESENT

Mr. Colin Dyke – Chair.....cdyke@ripnet.com
Mr. Mike Bowen – Vice Chair.....mwb@ripnet.com
Mr. Earl Brayton, Elizabethtown Council Rep.....earlbrayton@bell.net
Mr. Allan Dunn.....info@1000islandsdocks.com
Mr. Wilsie Hatfield..... whatfie@myhighspeed.ca

MEMBERS ABSENT

Mr. Brian Williams.....briwilliams401@gmail.com

ALSO PRESENT

Mr. Dean Glover – Brock Air Services.....brockair@kingston.net
Mr. Kent Wharton - Brock Air Services.....kentwharton1@gmail.com
Mr. Matthew Locke – City of Brockville.....mlocke@brockville.com

1. Minutes

Minutes Moved by: Earl
Seconded by: Al
THAT the minutes of the meeting of March 20 be approved
CARRIED

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services March 2019 Monthly Report

A copy was attached to the agenda.

4. Summary of March 2019 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of March 2019 Airport Revenue

A copy was attached to the agenda.

6. Summary of March 2019 Airport Fuel Revenue

A copy was attached to the agenda.

7. Action Item Update

Ogdensburg Instrument Approach Procedure – Matt notes that the City will be contacting Transport Canada ask formally for written correspondence on Transport Canada’s opinion on the FAA approach into Ogdensburg.

Reticle Operations Discussion – No Discussion.

Wildlife Program Update – Kent notes the airport currently has two deer tags valid until November. Hunting is currently underway at the airport.

8. New Business

Federal Gas Tax Discussion – Matt notes that the City of Brockville will be receiving a Federal Gas Tax allotment larger than previous years for 2019. Matt notes he is currently evaluating various infrastructure projects within the City that may be eligible for FGT funding. Matt asked commission members about what infrastructure items at the airport are approaching their service life. AC notes the concrete ramp area has a number of holes that need to be patched. Matt notes that the City will complete a cost estimate for rehab/replacement of the concrete ramp for discussion with the AC.

Coons Road Tower Discussion – Matt notes that there is a 60m tower proposed on Coons Road that falls within the airport’s restricted height area in the Elizabethtown-Kitley zoning by-law. Matt requested NAV Canada to review this application and the impact on approach procedures. City is waiting to hear back from NAV Canada before reviewing the application.

Airport Ditch Repairs – Mike asks for an update regarding ditch upgrades at the airport. Matt notes no update. Mike asks for an update regarding crack sealing on the runway. Matt to review the 2017 crack sealing work to determine how much was spent and also determine if this work is Federal Gas Tax eligible.

Next meeting: May 21 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 5:00 pm

Minutes prepared by: Matthew Locke
Supervisor of Transportation, City of Brockville