



**Minutes of Meeting**  
**BROCKVILLE - 1000**  
**ISLANDS REGIONAL**  
**TACKABERRY**  
**AIRPORT COMMISSION MEETING**

**Tuesday May 27, 2014**

**MEMBERS PRESENT**

Mr. Allan Dunn.....aldunn@propshopontario.com  
Mr. Colin Dyke.....cdyke@ripnet.com  
Mr. Mike Bowen.....mwb@ripnet.com  
Mr. Bob Huskinson.....rhuskinson@cogeco.ca  
Mr. Brian Williams.....briwilliams401@gmail.com  
Councillor Susan Prettejohn.....prettejohn@ripnet.com  
Ms. Heather Dale Flood.....hdflood@hotmail.com  
Mr. Wilsie Hatfield, Chair..... whatfie@myhighspeed.ca

**ALSO PRESENT**

Mr. Kent Wharton - Brock Air Services.....kentwharton\_brockair@sympatico.ca  
Dean Glover.....brockair@kingston.net  
Mr. Paul McMunn .....pmcmunn@brockville.com

**1. Minutes**

Moved by: Dale Flood

Seconded by: Allan Dunn

THAT the Minutes of the meeting of April 22, 2014 be approved.

Carried

**Correction:** That the minutes from April 22, 2014 should have included Heather Dale Flood and Wilsie Hatfield as being present for the meeting

**2. Meeting Disclosure of Interest**

No conflicts declared.

**3. Brock Air Services February 2014 Monthly Report**

Copies were attached to the agenda.

**4. Summary of Air Traffic Movements**

A copy was attached to the agenda

**5. Summary of 2014 Airport Revenues**

A copy was attached to the agenda.

**6. Summary of 2014 Airport Fuel Revenues**

A copy was attached to the agenda.

**7. Action Item Update**

Heritage Kitchens – Paul McMunn to follow up in June

Septic System – Heritage Kitchens septic system was concluded that due to the cold winter the system froze.

Airport Contract – Discussion deferred to June 24, 2014 meeting. In-Camera session to be held at Brockville Flying Club.

**8. New Business**

- 1) Prior to the commencement of the meeting, Kent Wharton introduced Griff Hookings from Apex Helicopters Inc. for presentation to Commission  
Apex Helicopters Inc. is a helicopter crop spraying contractor based out of Wroxeter ON.**

- 1 helicopter out of Brockville Airport to start with possible future expansion (May 2015)
  - Purchase fuel from the Brockville Airport (agreed upon rate)
  - Monthly hanger space rental for 4 months (2015 – May to Aug)
  - Possibility of leasing future lands for permanent hanger
- 2) Kent Wharton made arrangements with farmer to have the grass runway rolled free of charge
  - 3) General discussion about plane crash on May 25, 2014. No action from the City of Brockville or the Commission.
  - 4) Walter from American Iron/Metals discussed with Kent Wharton and Colin Dyke about the possibility of building a hanger at the airport. Kent Wharton pricing the installation of the construction of a hanger.
  - 5) General discussion concerning the Airport website. Request for passwords for Colin Dyke and Wilsie Hatfield and a site counter.
  - 6) Request for existing lightning rods to remain on the airport terminal roof after reconstruction of the roof.
  - 7) Request for yearend targets of fuel revenues on the summary sheets.
  - 8) Request that email from Walter from American Iron/Metals be included in the minutes as an appendix (see attached Appendix A)

**Next meeting: June 24, 2014 @ 4:00 p.m.  
Brockville - 1000 Islands Regional Tackaberry Airport  
Meeting adjourned at 5:05 PM**

Minutes prepared by:  
Paul McMunn  
Supervisor of Transportation Service

## Appendix 'A'

**Dean Glover**  
LOCAL BUSINESS

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**From:** "Kent Wharton" <kentwharton\_brockair@sympatico.ca>  
**To:** "Dean Glover" <brockair@kingston.net>  
**Sent:** May 18, 2014 3:37 PM  
**Subject:** FW: Airport service

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Date: Sun, 18 May 2014 12:47:58 -0400  
Subject: Airport service  
From: walterg@aimrecyclinggroup.com  
To: kentwharton\_brockair@sympatico.ca

Good Morning Kent

I would like thank you for the exceptional service you have been delivering to American Iron and Metal over the last year's

This winter was one of the worst on record and you were able to get me looked after 13 time from Jan to April.

The majority of my flights were on Sundays and I appreciate your efforts plowing on weekends.

I see my travel plans increasing in the future and on behalf of American Iron and Metal I want to thank you for all you have done over the last Year.

All the best and I look forward to a great 2014

Cheers.

I would appreciate if you would forward this to

Paul McMunn of the Transportation Services so that he is aware of the great service you and the Brockville Airport are offering.

Have a great weekend.