



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday, December 16, 2014

MEMBERS PRESENT

Mr. Allan Dunn.....aldunn@propshopontario.com
Mr. Colin Dyke.....cdyke@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com
Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Wilsie Hatfield, Chair..... whatfie@myhighspeed.ca

MEMBERS ABSENT

Mr. Bob Huskinson.....rhuskinson@cogeco.ca

ALSO PRESENT

Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Dean Glover – Brock Air Services.....brockair@kingstom.net
Mr. Paul McMunnpmcmunn@brockville.com

1. Minutes

Moved by: Allan Dunn
Seconded by: Colin Dyke
THAT the Minutes of the meeting of November 4, 2014 be approved.
Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services November 2014 Monthly Report

Copies were attached to the agenda.

4. Summary of Air Traffic November Movements

A copy was attached to the agenda

5. Summary of 2014 November Airport Revenues

A copy was attached to the agenda.

6. Summary of 2014 November Airport Fuel Revenues

A copy was attached to the agenda.

7. Action Item Update

Airport Management Contract – Signed a 3 year contract extension with Brock Air Services on Dec. 2, 2014. 3% annual increase commencing on Jan. 1, 2015.

Heritage Kitchens – Signed a 3 year lease extension agreement with Les Peddell on Dec. 12, 2014. 1.5% annual increase commencing on Jan. 1, 2015

Terminal Roof Repairs – Completed

Taxi-way Extension – Completed and paid

Apex Helicopters – Ongoing

Airport Fuel Tanks – Ongoing.

8. New Business

Future meetings, after the February 17, 2015 meeting, are to be on the 4th Tuesday of each month, with a break during summer months if approved by the Commission.

Next meeting: Tuesday, February 17, 2015 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 4:45 PM

Minutes prepared by:
Paul McMunn

Supervisor of Transportation Service