



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday February 25, 2014

MEMBERS PRESENT

Mr. Allan Dunn.....aldunn@propshopontario.com
Mr. Colin Dyke.....cdyke@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com
Ms. Heather Dale Flood.....hdflood@hotmail.com
Mr. Bob Huskinson.....rhuskinson@cogeco.ca

MEMBERS ABSENT

Mr. Brian Williams.....briwilliams401@gmail.com
Mr. Wilsie Hatfield, Chair..... whatfie@myhighspeed.ca
Councillor Susan Prettejohn.....prettejohn@ripnet.com

ALSO PRESENT

Ms. Valerie Harvey.....vharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Paul McMunnpmcmunn@brockville.com

As the Chair was absent, Mike Bowen chaired the meeting.

Paul McMunn, the new Supervisor of Transportation Services was introduced by Valerie Harvey who is retiring.

1. Minutes

Moved by: Allan Dunn
Seconded by: Colin Dyke
THAT the Minutes of the meeting of February 25, 2014 be approved.
Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services February 2014 Monthly Report

Copies were attached to the agenda.

4. Summary of 2014 Air Traffic Movements

A copy was attached to the agenda.

5. Summary of 2014 Airport Revenues

A copy was attached to the agenda.

6. Summary of 2014 Airport Fuel Revenue

A copy was attached to the agenda.

7. 2013 Airport Budget Variance

A copy was attached to the agenda.

8. Action Item Update

No action items discussed.

9. New Business

See Attachment RE: Apex Helicopters Inc.

General discussion pertaining to attached copy of email from Apex Helicopters Inc. They have expressed interest in leasing 2 hanger spaces as well as possible construction of a new hanger at the airport. They also indicated that there would be a requirement for approximately 25,000L of fuel purchased annually.

No further action will required until the City is in receipt of their proposal.

**Next meeting: Tuesday March 25, 2014 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport**

Meeting adjourned at 5:00 PM

Minutes prepared by:
Paul McMunn
Supervisor of Transportation Service

Valerie Harvey

From: Kent Wharton <kentwharton_brockair@sympatico.ca>
Sent: Friday, February 21, 2014 8:32 AM
To: Valerie Harvey; Paul McMunn
Subject: FW:

From: apexhelicoptersinc@live.com
To: kentwharton_brockair@sympatico.ca
Subject: RE:
Date: Wed, 19 Feb 2014 14:39:38 -0500

Good afternoon Kent.

Thanks for taking the time to speak with me this afternoon with regards to our business expansion to eastern Ontario.

As discussed, we are looking to rent/lease hanger space for 2 years for 2 helicopters approx. 20x50 after witch time our intent is to build a permanent hanger at your airport.

Our services include but not limited to Air charter/Spraying/Forestry applications/ Fire support.....

We use about 25,000L of fuel per year between 2 helicopters.

We currently operate 1 Bell 206III and 3 Robinson r44's and plan to acquire 2 additional Bell 206's to send to our new home at the Brockville airport.

Apex Helicopters Inc. was founded in 2007 by my wife and myself, and have experienced a 42% per year growth rate from our start date.

Should you find space in the coming months for us or have any further questions, please feel free to give me a call.

Thanks.

Chris Vankoughnett
Chief Pilot/Operations Manager/PRM/Owner
Cell: 519-778-0098

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