



Minutes of Meeting
BROCKVILLE - 1000
ISLANDS REGIONAL TACKABERRY
AIRPORT COMMISSION MEETING

Tuesday March 25, 2014

MEMBERS PRESENT

Mr. Allan Dunn.....aldunn@propshopontario.com
Mr. Colin Dyke.....cdyke@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com
Mr. Bob Huskinson.....rhuskinson@cogeco.ca
Mr. Brian Williams.....briwilliams401@gmail.com
Councillor Susan Prettejohn.....prettejohn@ripnet.com

MEMBERS ABSENT

Ms. Heather Dale Flood.....hdflood@hotmail.com
Mr. Wilsie Hatfield, Chair..... whatfie@myhighspeed.ca

ALSO PRESENT

Ms. Valerie Harveyvharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Paul McMunnpmcmunn@brockville.com

*As the Chair was absent, Brian Williams chaired the meeting.

1. Minutes

Moved by: Bob Huskinson
Seconded by: Allan Dunn
THAT the Minutes of the meeting of February 25, 2014 be approved.
Carried

2. Meeting Disclosure of Interest

No conflicts declared.

3. Brock Air Services February 2014 Monthly Report

Copies were attached to the agenda.

After reading the monthly report, Kent Wharton indicated that one of the lights on the rotating directional beacon was out. A light has been ordered and will be replaced once it is in.

Summary of 2014 Air Traffic Movements

A copy was attached to the agenda.

4. Summary of 2014 Airport Revenues

A copy was attached to the agenda.

It was noted that the City of Brockville still has not been billed for Hydro since July 2014.

5. Summary of 2014 Airport Fuel Revenue

A copy was attached to the agenda.

6. Action Item Update

No action items discussed.

7. New Business

- Bob Huskinson wants to proceed with an agreement with Apex helicopters once we receive more information from them. Apex is looking for a hanger the fall of 2014. Kent to call Apex before next meeting to get a proposal.
- Website to be updated- Brian Williams
- General discussion of Kingston Airport
- American Metal wants to build a building for hanger space/ car collection. They may be interested in renting space. General discussion of building requirements (air side, building should be multi-purpose and potential for hanger space, door opening to accommodate planes)
- Dec. 31, 2014, Heritage Kitchens lease agreement is over and Brock Air Services contract is over. Should be discussed in May/June.
- General discussion on septic system at Heritage Kitchens (City Hanger), wait for spring of 2014 to further investigate the condition of the system.
- General discussion of the taxiway heaving due to the frost. Kent Wharton to issue NOTAM.

Next meeting: Tuesday April 22, 2014 @ 4:00 p.m.
Brockville - 1000 Islands Regional Tackaberry Airport
Meeting adjourned at 4:35 PM

Minutes prepared by:
Paul McMunn
Supervisor of Transportation Service