



**MINUTES OF MEETING
BROCKVILLE - 1000 ISLANDS REGIONAL
TACKABERRY AIRPORT COMMISSION**

August 13, 2012

MEMBERS PRESENT

Mr. Brian Williams, Chair.....briwilliams401@gmail.com
Mr. Allan Dunn.....aldunn@propshopontario.com
Councillor Susan Prettejohn.....prettejohn@ripnet.com
Mr. Mike Bowen.....mwb@ripnet.com
Mr. Bob Huskinson.....rhuskinson@cogeco.ca

ALSO PRESENT

Ms. Valerie Harvey.....vharvey@brockville.com
Mr. Kent Wharton - Brock Air Services.....kentwharton_brockair@sympatico.ca
Mr. Richard CookPresident Brockville Flying Club
Douglas Quantz..... DJQ Consulting Ltd.

Absent

Mr. Wilsie Hatfield.....whatfie@ripnet.com
Mr. Colin Dyke.....cdyke@ripnet.com
Ms. Heather Dale Flood.....hdflood@hotmail.com
Mr. Dean Glover - Brock Air Services.....brockair@kingston.net

DJQ Consulting Ltd. Presentation

Due to funding application deadlines of September 10, 2012 a special meeting was held so Douglas Quantz of DJQ Consulting Ltd could speak to the commission regarding accessing possible fund for airport capital projects. Attached to these minutes is a copy of the presentation.

Douglas Quantz indicated that his compensation is based on 7% of the funding received. Plus he would bonus an in-kind contribution from him in the amount of 20%. If he gets no funding there is no cost. He would be trying to receive all the costs for the project so there would be no cost to the City.

Bob Huskinson told the commission that he has removed his request to peruse a solar project at the airport due to negative information he has read about the programs.

Douglas Quantz informed the commission that in order to make application for funding that it must be from a not-for-profit organization (Brockville Flying Club) with partnerships confirmed by correspondence and/or Council resolutions. All members of the Brockville Flying Club must be informed about the project and they must all agree to support the project and application. Al Dunn is to address the Brockville Flying

Club on this matter. Susan Prettejohn will address Elizabethtown-Kitley on the matter and Valerie Harvey will write a report to Brockville City Council. It may require an Environmental Impact (EA) study. Confirmation is needed to determine if a study is required or not, and if required can a previous study be updated. Valerie Harvey will investigate matters pertaining to the EA. Brian Williams will obtain letters of support for the applications from individuals who have previously inquired about hangar space. Kent Wharton will receive quotes for the cost of the taxiway and hangars.

Valerie Harvey questioned Douglas Quantz about his compensation if only part of the funding for the project was received or if all of the funding was received and City Council would not authorize proceeding with the project. Would the 7% commission still have to be paid by the City for funds obtained? Bob Huskinson stated that free means there would be no cost.

Moved by: Bob Huskinson

Seconded by: Mike Bowen

THAT the funding applications be submitted for the new taxiway and hangar development.

Carried unanimously.

Meeting adjourned at 11:00 AM

Minutes prepared by:

Valerie Harvey

Supervisor of Transportation Services

Presentation to Board of the Airport Commission and the Brockville Flying Club

The scope of “revitalizing and promoting of increasing economic development through continual and sustainable development” in favour of the Brockville Tackaberry Airport will be achieved. A greater importance lies with marketing the services of both the Airport and the Brockville Flying Club will be accomplished in the following formatted manner:

The lead applicant must be a not-for-profit organization in partnership with the Brockville Airport. The majority of relevant grant applications must originate from a not-for-profit organization (Brockville Flying Club). It is paramount and understood that those involved agree to this partnership. In fact, the more partnerships formed, the stronger case made to those bodies (statutory, government and foundations alike), the better chance in obtaining those funds needed.

I propose three phases of revitalization in to those interested participants:

First Phase

- Re-surfacing the existing heli-port linking it to a taxi way and expansion with a number of hangers for potential clients. (two hangers or (1) megadome.
- Ramp revitalization and expansion.
- Moving and adding lights as per Map.
- Industrial use snow removal unit. – green technology
- Asphalt, hangers.
- Solar paneling for building sites.

Second Phase

- Incorporate and outline fencing around the property of the Airport and an emphasis on a higher fencing at both ends of the runway.
- Cleaning/ditching of outline lands for crop and solar alternative energy sources.
- Cemetery Revitalization.

Third Phase

- Replacement of Malsf (multi approach lights flashing).
- Extension of runway at both ends. (ie. Transport Canada).
- Department of National Defense for training.
- Revitalization of Grass Strip for asphalt.

Deadline of Initial Grant Application: September 10 2012

Marketability / Promotional / Advertising / Strategy

SNAP Brockville, Rip and Tear, Know Brockville, EMC, Suzanne Dodge, Augustino, TV Cogeco

Publications i.e COPA, Wings, Canadian Aviation, Zoomers-CARP

These phases will greatly increase the socio-economic drivers to existing local and surrounding areas(Social, Economic, Tourism Development Initiatives must be present developing grant proposal(s).

There are other opportunities which could be generated here. Further advancement of training and development stretching across to various government, community and non for profit groups as potential clients to the Airport.

Additional features such as a private security/K-9 Unit whereby protecting the security and health and safety to everyone utilizing the Airport.

Micro Businesses – Mr. Fibbs

Initial Needs from the Board and the Brockville Flying Club are as follows:

Letters of Possible Intent – OAS, AIM and other Corporate clients utilizing the Airport.

Quotes for asphalt, lighting, Hangers.

New snow blower – quotes for this.

Environmental Impact study Done in 2005.

Info from Brockville Flying Club and City Airport Financial

Cost of new MALSF

In kind contribution

Referencing:

<http://www.trilliumfoundation.org/en/index.asp>

<http://www.grants.gov.on.ca/GrantsPortal/en/OntarioGrants/GrantsHome/index.htm>

<http://www.omafra.gov.on.ca/english/infores.html>

<http://www.forces.gc.ca/site/home-accueil-eng.asp>

<http://www.copanational.org/>

<http://www.infrastructure.gc.ca/index-eng.html>

<http://www.infrastructureontario.ca/>

<http://www.ec.gc.ca/default.asp?lang=En&n=400DB49F-1>

<http://www.ic.gc.ca/eic/site/ic1.nsf/eng/home>